

Dear Parent/Guardian:

Thank you for taking an interest in the Carmel Police Department Youth Academy. Please read this registration packet carefully and review it with your child. The Youth Academy will be held Monday through Friday (plus the following Monday), July 15 - July 22, from 9:00 am until 2:00 pm. Children MUST be able to attend all six days of the Youth Academy. Students must be picked up and dropped off every day at Mahopac High School.

This program is open to students entering grade 6 to 8, who have an interest in police service, community, government, and/or a general appreciation for public service. Students living in the Carmel, Mahopac and Mahopac Falls hamlets are invited to participate.

The goal of this program is for the children to enjoy themselves while gaining an understanding of the demands of police training and service. The Carmel Police Department Youth Academy consists of physical training, lectures, presentations, hands-on activities, one local field trip and a field trip to One World Trade Center.

Children attending the CPD Youth Academy must adhere to the rules described in this packet at all times. If a child does not follow the rules while at the CPD Youth Academy, he/she will not be permitted to complete the Youth Academy.

The registration packet must be completed and returned with payment by May 20. There is limited Capacity. You will receive an email notification if your student has been assigned a spot in this session. After this time, a check in the amount of \$150.00 made payable to :  
Town of Carmel

Please submit the completed registration packet to the Carmel Police Department, 60 McAlpin Ave, Carmel, NY 10541, Attention CPD Youth Academy. You may also send the full packet via email to  
Cpdcrt@ci.carmel.ny.us

If you have any questions, you may contact the Carmel Police Department Youth Academy via email at  
Cpdcrt@ci.carmel.ny.us.

Sincerely,  
Carmel Police Department Youth Academy Staff

Carmel Police Department –Youth Academy  
60 McAlpin Ave, Mahopac, New York 10541  
Cpdcrt@ci.carmel.ny.us

## **CARMEL POLICE DEPARTMENT YOUTH ACADEMY APPLICATION**

NAME: \_\_\_\_\_ DOB: \_\_\_\_\_ PHONE #: \_\_\_\_\_

ADDRESS: \_\_\_\_\_ CITY: \_\_\_\_\_ STATE: \_\_\_\_\_ ZIP: \_\_\_\_\_

SCHOOL: \_\_\_\_\_ GRADE: \_\_\_\_\_

### **PARENT/GUARDIAN PERMISSION**

**MOTHER:** \_\_\_\_\_

HOME PHONE: \_\_\_\_\_ WORK/CELL PHONE: \_\_\_\_\_

ADDRESS: (if different): \_\_\_\_\_ CITY: \_\_\_\_\_ STATE: \_\_\_\_\_ ZIP: \_\_\_\_\_

EMAIL ADDRESS: \_\_\_\_\_

**FATHER:** \_\_\_\_\_

HOME PHONE: \_\_\_\_\_ WORK/CELL PHONE: \_\_\_\_\_

ADDRESS: (if different): \_\_\_\_\_ CITY: \_\_\_\_\_ STATE: \_\_\_\_\_ ZIP: \_\_\_\_\_

EMAIL ADDRESS: \_\_\_\_\_

### **NAME OF INDIVIDUAL OTHER THAN PARENT/LEGAL GUARDIAN WHO MAY PICK UP THE PARTICIPANT:**

NAME: \_\_\_\_\_ PHONE: \_\_\_\_\_

I WILL BE ATTENDING THE 2023 SESSION. I UNDERSTAND THAT I WILL BE PARTICIPATING IN PHYSICAL TRAINING AND OTHER ACTIVITIES AS PART OF THE POLICE YOUTH ACADEMY. I AGREE TO PARTICIPATE IN ALL ACTIVITIES TO THE BEST OF MY ABILITY AS PRESENTED BY THE YOUTH ACADEMY STAFF.

STUDENT SIGNATURE: \_\_\_\_\_ DATE: \_\_\_\_\_

PARENT/GUARDIAN SIGNATURE: \_\_\_\_\_ DATE: \_\_\_\_\_

### **T-SHIRT SIZE:**

☐ Adult Small

☐ Adult Medium

☐ Adult Large

**PARTICIPANTS NAME:** \_\_\_\_\_

## **RULES AND REGULATIONS**

1. Participants are expected to attend all classes. If you know in advance you will be absent on a particular day, please inform Youth Academy staff.
2. Lateness will not be tolerated.
3. Participants will be prepared for class each day. Notebooks and pens will be needed each day. If special items are needed for a day's activities Youth Academy staff will let you know the day before.
4. All issued equipment is to be brought to class every day.
5. Food and drink may be consumed only during break periods. Participants must keep a bottle of water with them at all times.
6. Participants are expected to treat staff and guest speakers with respect at all times. Proper name and rank will be used. If name and rank are not known "sir" or "ma'am" must be substituted.
7. Disruptive or rude behavior will result in removal from the current activity.
8. Jewelry and cosmetics will not be worn during the Youth Academy.
9. Sleeping during class will not be allowed. If a Participant feels tired, they are to notify Youth Academy staff and arrangements will be made.
10. Cell phone is not permitted during the Youth Academy activities.
11. If an emergency should arise and your parents need to contact you, they may call the police station at (845)628-1300.
12. Participants will be expected to participate in all activities. Refusal to participate without an acceptable reason may result in removal from the Youth Academy.
13. Participants will act appropriately while inside the school building. We are guests at the school and will treat the school with respect.
14. Participants will follow all rules and instructions of staff and guest speakers. Failure to do so could result in injury.
15. Cheating, stealing, lying or any other form of dishonesty **will** result in automatic removal from the Youth Academy.

**Participant Name:** \_\_\_\_\_ **Grade:** \_\_\_\_\_

Why do you want to attend the Police Youth Academy? What you expect to gain from attending?

