

**MICHAEL S. CAZZARI**  
Town Supervisor

**FRANK D. LOMBARDI**  
Town Councilman  
Deputy Supervisor

**ROBERT KEARNS**  
Town Councilman

**SUZANNE MC DONOUGH**  
Town Councilwoman

**TOWN OF CARMEL**  
TOWN HALL



60 McAlpin Avenue  
Mahopac, New York 10541  
Tel. (845) 628-1500 • Fax (845) 628-6836  
www.ci.carmel.ny.us

**ALICE DALY**  
Town Clerk

**KATHLEEN KRAUS**  
Receiver of Taxes

**MICHAEL STERN**  
Superintendent of Highways  
Tel. (845) 628-7474

**TOWN BOARD WORK SESSION**  
Wednesday, May 8th, 2024 7:00pm

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**PLEDGE OF ALLEGIANCE - MOMENT OF SILENCE**

**Town Board Work Session Meeting:**

- **Review Town Board Minutes April 17th & May 1st, 2024**
  1. Nina Kallmeyer, Director of Parks & Recreation – Consider Request to Accept Donation of Park Bench for Airport Part, offered by Mahopac Sports Association in remembrance of Chris Provenzano
  2. Nina Kallmeyer, Director of Parks & Recreation – Consider Request to Appoint Donna Proft to Recreation Advisory Committee
  3. Nina Kallmeyer, Director of Parks & Recreation – Consider Request to Appoint Zachary Frank as Senior Recreation Leader, CSEA Group 8 Step 1
  4. Michael Stern, Highway Superintendent – Consider Request to Purchase 2016 Ford Transit Van
  5. Richard J. Franzetti P.E., Town Engineer – Consider Request to Return Bond for Day Road LLC – TM-55.6-1-41 Bond Register #814
  6. Richard J. Franzetti P.E., Town Engineer – Consider Acknowledgment of Emergency Repairs for Carmel Sewer District #7, Value Installation
  7. Richard J. Franzetti P.E., Town Engineer – Consider Request for Installation of Trailer Unit for PFOA Pilot Study, Carmel Water District #8
  8. Richard J. Franzetti P.E., Town Engineer – Consider Request to Extend Cemetery Maintenance Service to Kiko's Landscaping
  9. Richard J. Franzetti P.E., Town Engineer – Consider Request to Extend Lake Secor Maintenance Services to Bella Vista
  10. Richard J. Franzetti P.E., Town Engineer – Consider Request to Extend Teakettle Lake Maintenance Services to Kiko's Landscaping
- **Public Comments on Town Related Business (Five (5) Minutes Maximum for Town Residents, Property Owners & Business Owners Only)**
- **Motion to Adjourn Work Session**
- **Motion to Move to Executive Session**

**Town Board Executive Session:**

- Personnel

**Work Session Item #1**



**TOWN OF CARMEL RECREATION & PARKS DEPARTMENT**  
SYCAMORE PARK, 790 LONG POND ROAD  
MAHOPAC, NEW YORK 10541

NINA KALLMEYER, DIRECTOR

TELEPHONE: (845) 628-7888      FAX: (845) 628-2820

EMAIL: [carmelrecreation@ci.carmel.ny.us](mailto:carmelrecreation@ci.carmel.ny.us)

WEB: <http://www.carmelny.org>

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DATE:            April 8, 2024

TO:              Carmel Town Board  
                    Carmel Town Hall

FROM:          Nina Kallmeyer  
                    Director, Recreation and Parks

SUBJECT:        Memorial Bench at Airport Park for Chris Provenzano

Rich DeCola of MSA Soccer is requesting permission for MSA Soccer to donate a park bench to Airport Park in memory of Chris Provenzano, a long-standing member of the MSA Soccer Board, who passed unexpectedly. They are proposing an eight-foot blue bench which will have "In Loving Memory of Christopher Provenzano" printed on it. I have attached his proposal for your review.

This requires Town Board approval. Please add this to the May 1, 2024 Town Board meeting agenda and contact me with any questions.

/ns  
Attachment

**Kallmeyer, Nina**

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**From:**  
**Sent:**  
**To:**  
**Subject:**



**CAUTION:** This email originated from outside of the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.

Nina,

I hope all is well and congratulations on the new position. You deserve it.

As per our discussion, I mentioned I am away Thursday, April 4th, and you mentioned you would be able to present to the committee our wish. I believe Fred may be at the meeting and can add anything if necessary.

As you know, on November 8, 2023, one of our volunteer board members, Chris Provenzano, suddenly passed away. Chris was a long standing member of our soccer board. He coached both his daughter Ella's team and his son Andrew's team.

Chris was instrumental in running the Mahopac Soccer Summer Camps each year. He volunteered countless hours doing field maintenance so that the kids would have the best and safest playing fields.

Chris spent many days volunteering his time putting the stone on the outside of the Airport Park Building. Chris was 100% soccer. He was so passionate about coaching and more so teaching the older boys team valuable life lessons. He never cared about winning or losing, he wanted to make a lasting impression and memory for each one of those boys. He truly considered them extensions of his family.

His wife Chelsea approached us about getting a park bench and putting it at the Airport. She was considering a go fund me page but instead we told her Mahopac Soccer will 100% donate the bench. She was overwhelmed with joy.

Attached is a sample bench. We are considering the 8' Blue Park Bench. If anyone has been to Baldwin Meadows Park, they can see how beautiful and well constructed they are.

The bench would read In Loving Memory of Christopher Provenzano.

Thank you for your time and consideration,

Rich DeCola  
Mahopac Soccer

<https://www.theparkcatalog.com/perforated-pattern-custom-logo-bench-with-back>



Please contact an expert for more info: 866-280-9894



## Perforated Pattern Custom Logo Bench with Back

**\$1,335.00** / each

### Perforated Pattern Custom Logo Bench with Back

This comfortably contoured thermoplastic-coated perforated metal bench has legs of solid cast iron. The legs contain predrilled mounting holes for surface mounting.

**If no text or logo is desired on this item, please see item 166-1161**

#### **Customization Notes:**

The space on the back of the bench is provided for a custom logo cutout, up to 7 letters. Personalized text is included in pricing. If you choose to add any custom logo there is a one time fee per design for the art set-up; Select Add Custom Logo Design in the selection box for your first bench and select Duplicate Design for each additional bench with the same design. Please send your logo/customization details with your order of this product. **For Sublimated Logo, please call our sales office for pricing.**

***\*An approved design proof is required prior to production. Initial proofs will be provided with up to 2 revisions at no charge. Additional charges will apply for any revision thereafter.***

#### **Product Notes:**

The hardware required to attach the surface mount base is not included since the type of hardware used will vary based on the surface type; hardware may be purchased separately at any local hardware store.

ITEM #

#166-1268

 PRINT

## OPTIONS

**Work Session Item #2**



**TOWN OF CARMEL RECREATION & PARKS DEPARTMENT**  
SYCAMORE PARK, 790 LONG POND ROAD  
MAHOPAC, NEW YORK 10541

NINA KALLMEYER, DIRECTOR

TELEPHONE: (845) 628-7888      FAX: (845) 628-2820

EMAIL: [carmelrecreation@ci.carmel.ny.us](mailto:carmelrecreation@ci.carmel.ny.us)

WEB: <http://www.carmelny.org>

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DATE:                      May 3, 2024

TO:                         Carmel Town Board  
                                Carmel Town Hall

FROM:                     Nina Kallmeyer  
                                Director, Recreation and Parks

SUBJECT:                 Recreation and Parks Advisory Committee Candidate

Donna Proft is interested in serving the Town of Carmel by being appointed to the Recreation and Parks Advisory Committee as the Senior Citizen Representative. Donna is an active member of the senior community and is enthusiastic about contributing ideas that will help make a positive impact on the recreational experiences of this community. Donna attended the May 2nd Recreation Advisory Committee meeting to discuss the position.

The Recreation and Parks Advisory Committee are requesting that Donna Proft be appointed as a member of the Committee with a term start date of June 1, 2024.

Please add this to the May 8, 2024 Town Board work session agenda and contact me with any questions.

/ns  
Attachment

**Work Session Item #3**



**TOWN OF CARMEL RECREATION & PARKS DEPARTMENT**  
SYCAMORE PARK, 790 LONG POND ROAD  
MAHOPAC, NEW YORK 10541

NINA KALLMEYER, DIRECTOR

TELEPHONE: (845) 628-7888      FAX: (845) 628-2820

EMAIL: [carmelrecreation@ci.carmel.ny.us](mailto:carmelrecreation@ci.carmel.ny.us)

WEB: <http://www.carmelny.org>

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DATE:            May 1, 2024

TO:             Carmel Town Board  
                  Carmel Town Hall

FROM:          Nina Kallmeyer  
                  Director, Recreation and Parks Department

SUBJECT:       Senior Recreation Leader

Two candidates were interviewed for the subject position. I am recommending hiring Zachary Frank provisionally, as a full time Senior Recreation Leader; CSEA Group 8 Step 1.

Please add this to the May 8, 2024 Town Board Work Session agenda, and contact me with any questions.

/ns

# TOWN OF CARMEL HIGHWAY DEPARTMENT

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Carmel Highway Department  
55 McAlpin Avenue  
Mahopac, NY 10541

**MICHAEL STERN**  
*Superintendent of Highways*

845.628.7474  
FAX 845.628.1471  
MStern@ci.carmel.ny.us

**FROM THE DESK OF:** *Michael Stern* 

**TO:** TOWN BOARD

**DATE:** MAY 3, 2024

**RE:** REQUEST TO PURCHASE USED 2016 FORD TRANSIT VAN

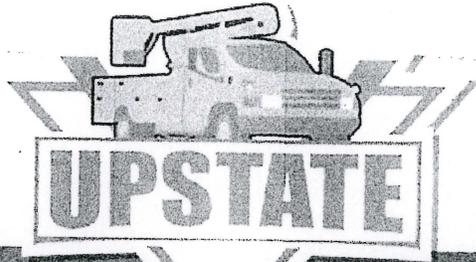
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Per our previous discussions, I have done the research and am requesting authorization to purchase:

**2016 FORD Transit Van \$19,995.00 – with inspection**

Per attached 3-Quotes, I recommend purchasing from Upstate Auto Sales, Inc.

cc Supervisor Michael Cazzari  
Comptroller MaryAnn Maxwell



~~\$20,700~~  
Our Price ~~\$22,595~~

\$19,985 -

\$19,995 - inspected

see quote

Exterior: White  
Interior: Gray Vinyl  
Engine: Power Stroke 3.2L Biodiesel Turbo I  
185hp 350ft. lbs.  
Transmission: Automatic  
Drivetrain: Rwd  
Mileage: 73,901  
VIN: 1FTYE2CV2GKA80925  
Warranty: AS-IS No Warranty  
Stock: V-11

## Installed Equipment

INTERIOR

# Agreement and Bill of Sale

## Upstate Auto Sales Inc

BY AND BETWEEN

3511 State Rt 7, Hoosick Falls, NY 12090  
518-663-9089

Facility # 7080620

Town of Carmel  
AND

hereinafter designated "Purchaser" of

**55 McAlphin Ave**

**Mahopac, NY 10541**

ADDRESS

STATE

"The above named seller agrees to sell the hereinafter mentioned and described automobile and the above named purchaser agrees to purchase said automobile upon the following conditions, it being agreed by both parties hereto that this contract embodies all terms and conditions of sale."

845-628-7474

**MILEAGE: 73,**

STOCK NO.	MAKE AND TYPE OF CAR	MODEL	YEAR	VEHICLE IDENT NO.	SALESMAN
11	Ford Van	Transit	2016	1FTYE2CV2GKA80925	JC
Cash Price of Car		\$ 19985	00	Cash on Delivery of Car	
Less Trade in Allowance		\$		Cash on Account with order	
Optional Warranty				Balance	
Term:				Dealer's optional fee for processing application for registration and/or certificate of title, and for securing special or distinctive plates (if applicable). <b>THIS IS NOT A DMV FEE.</b>	
Other:					
Total		\$ 19985	00		
Inspection		\$ 10	00		
Registration		\$		Total Balance	
Sales Tax Exempt ~ Putnam		\$		Payable at rate of \$ _____ per month for _____ months	
Total Cash Price		\$ 19995	00	to	

The principal prior use of this vehicle was as:  rental  a police vehicle  lease  a taxicab  or a driver education vehicle  
 THE AMOUNT INDICATED ON THIS SALES CONTRACT OR LEASE AGREEMENT FOR REGISTRATION AND TITLE FEES IS AN ESTIMATE. IN SOME INSTANCES, IT MAY EXCEED THE ACTUAL TITLE FEES DUE THE COMMISSIONER OF MOTOR VEHICLES. THE DEALER WILL AUTOMATICALLY, AND WITHIN SIXTY DAYS OF SECURING SUCH REGISTRATION AND TITLE, REFUND AMOUNT OVERPAID FOR SUCH FEES.

*Commercial vehicle: Cable Co.*

\_\_\_\_\_  
PURCHASER

\*The optional dealer registration or title application processing fee (\$75.00 maximum) and special plate processing fee (\$5.00 maximum) are not New York State or Department of Motor Vehicle fees. Unless a lien is being recorded or the dealer issued number plates, you may submit your own application for registration and/or certificate of title or for a special or distinctive plate to any motor vehicle issuing office.

**See attached: Acknowledgment of Purchase**

Remarks: Vehicle is used with 75, miles

"The purchaser agrees to pay the seller the sum of \$ \_\_\_\_\_ on delivery of this agreement receipt of which is hereby acknowledged, and to pay the seller the balance due on or before \_\_\_\_\_, 20\_\_\_\_ or purchaser hereby agrees to forfeit said amount to the seller as and for liquidated damage for his breach. Title will not pass to purchaser until payment in full has been made. If final payment is made by check, title will not pass until check is paid."  
 The purchaser certifies that he is eighteen years of age and has full legal capacity to enter into this agreement, and that the car he is trading in is free and clear of all encumbrances whatsoever.

"IF THIS MOTOR VEHICLE IS CLASSIFIED AS A USED MOTOR VEHICLE, **Upstate Auto Sales Inc** CERTIFIES THAT THE ENTIRE VEHICLE IS IN CONDITION AND REPAIR TO RENDER, UNDER NORMAL USE, SATISFACTORY AND ADEQUATE SERVICE UPON THE PUBLIC HIGHWAY AT THE TIME OF DELIVERY."

"THE INFORMATION YOU SEE ON THE WINDOW FORM FOR THIS VEHICLE IS PART OF THIS CONTRACT. INFORMATION ON THE WINDOW FORM OVERRIDES ANY CONTRARY PROVISIONS IN THE CONTRACT OF SALE."

DATED May, 2024

Accepted **Upstate Auto Sales Inc**

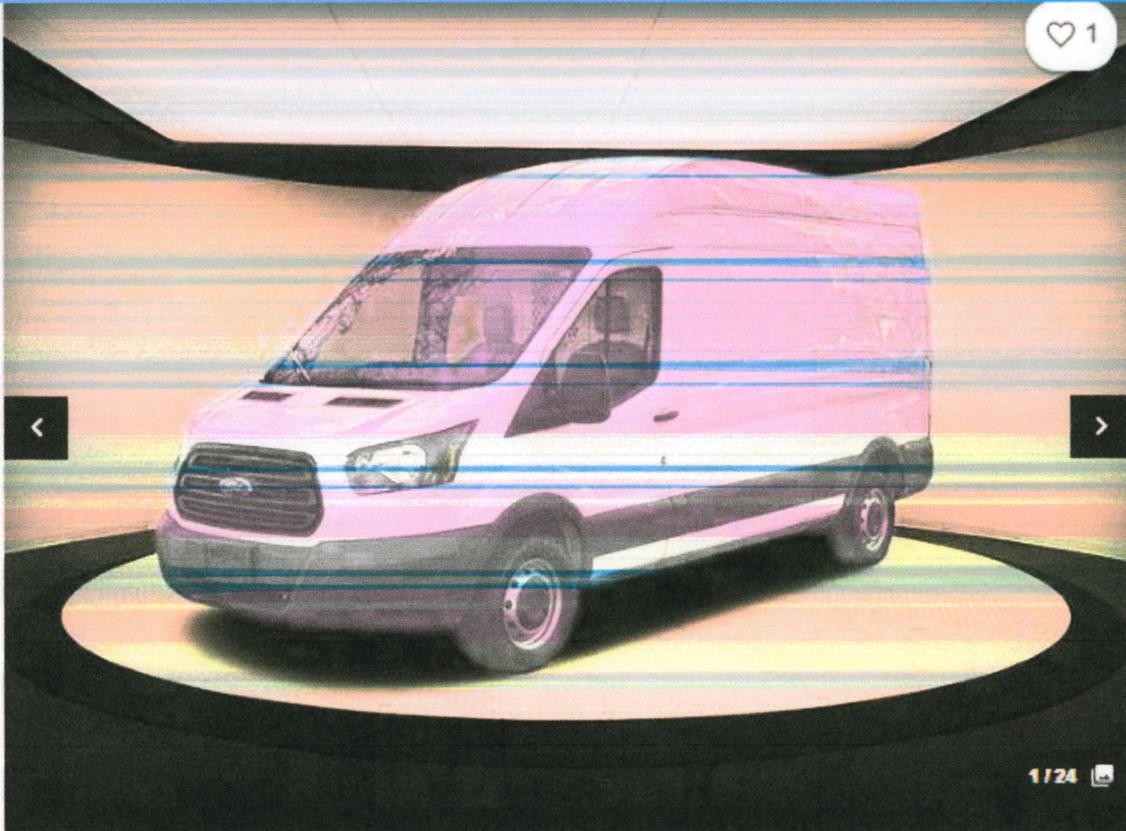
Final Settlement of Bill  
Must Be In Cash or Certified Check

By *Jana Calore*

Sold subject to approval of an Executive of the Company \_\_\_\_\_

Delivery Accepted \_\_\_\_\_ 20\_\_\_\_

Purchaser's Signature \_\_\_\_\_



1/24

📍 Near East Hartford, CT

🔗 Share

## Used 2016 Ford Transit Base

\$30,000 • 76,916 mi

### Vehicle History

📌 Minor Damage

🚐 Multiple Use

👤 2-Owner

🔧 Service History

*Handwritten note:* F10KEM0W  
FORD

VIN: 1FTYR2XM5GKB21991 • Stock #: PKB32054A



📍 Near Elmont, NY

🔗 Share

# Used 2016 Ford Transit

\$23,995 • 211,127 mi

## Vehicle History

- 🚗 Accident/Minor Damage ▼
- 🏠 Personal Use ▼
- 1 CARFAX 1-Owner ▼
- 🔧 Service History ▼

VIN: 1FTRS4XG5GKA82687 • Stock #: A82687

*Specialty  
Group -  
Elmont  
NY*

**Work Session Item #5**

CRAIG PAEPRER  
*Chairman*

ANTHONY GIANNICO  
*Vice Chairman*

BOARD MEMBERS  
RAYMOND COTE  
ROBERT FRENKEL  
VICTORIA CAUSA  
JOHN NUCULOVIC  
NICHOLAS BALZANO

**TOWN OF CARMEL  
PLANNING BOARD**



60 McAlpin Avenue  
Mahopac, New York 10541  
Tel. (845) 628-1500 – Ext.190  
[www.ci.carmel.ny.us](http://www.ci.carmel.ny.us)

MICHAEL CARNAZZA  
*Director of Code  
Enforcement*

RICHARD FRANZETTI, P.E.  
*Town Engineer*

PATRICK CLEARY,  
AICP, CEP, PP, LEED AP  
*Town Planner*

**MEMORANDUM**

To: Town Board

From: Rose Trombetta

Date: April 24, 2024

Subject: **Bond Return** – Day Road LLC – TM – 55.6-1-41 –  
Bond Register #814

On April 11, 2024 the Planning Board passed a motion recommending the bond return of \$73,000.00 for the above captioned property.

Attached is a fully executed bond application form, Town Engineer, Richard Franzetti's memo dated March 1, 2024 and Director of Code Enforcement, Michael Carnazza's memo dated April 22, 2024.



Planning Board
Town of Carmel - Town Hall
Mahopac, New York 10541

Subdivision - Site Plan Bond Application

Bond Amount \$73,000.00
Inspection Fee N/A

Bond Register No 814
Tax Map # 55.6-1-41
Filing Date 04/03/24

The undersigned hereby files a bond pursuant to the regulations of the Town of Carmel in the amount of \$ 73,000.00. Said bond was fixed by Resolution of the Planning Board on date April 12, 2017 for the construction and completion of improvements described on a map on file with the Planning Board.

Applicant's Name: Day Road LLC - c/o Ed Kuck
Applicant's Address: 20 Day Road, Carmel, NY 10512
Applicant's Telephone Number: 914-760-6606 Email: septichappens@yahoo.com
Map Entitled: Day Road LLC Property Address: 20 Day Road, Carmel, NY 10512 Last Revised 08/11/16

Applicant's Signature

Town Engineer's Signature

Bonding Company Western Surety Company Bond # 71998916 Bond Expires 03/26/19

The above application is in order and is approved this day of 20.

By Chairman, Planning Board By Chairman, Environmental Conservation Board

\*\*\*\*\*

Application for Bond Return XXXX

Bond Reduction

The undersigned hereby applies for bond return/reduction heretofore filed in accordance with the Town of Carmel regulations and hereby affirms that he has completed the required improvements in accordance with the specifications applicable hereto for bond return/reduction.

Date 4/4/2024 Applicant's Signature Ed Kuck

\*\*\*\*\*

I inspected the improvements on the above captioned site during construction and after completion and hereby authorize the bond filed by to be reduced to.

Date 4/3 Town Engineer's Signature

OR

I have inspected the above mentioned improvements and find same to meet the applicable specifications and hereby recommend that the applicant be completely released from the obligation of said bond.

Date 4/3/24 Town Engineer's Signature

Date 4.3.2024 Planning Board Chairman

Date Environmental Conservation Board Chairman

Approved by the Town Board at a meeting on

Richard J. Franzetti, P.E.  
Town Engineer



(845) 628-1500  
(845) 628-2087  
Fax (845) 628-7085

**Office of the Town Engineer**  
60 McAlpin Avenue  
Mahopac, New York 10541

## MEMORANDUM

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**To:** Carmel Planning Board 

**From:** Richard J. Franzetti P.E. Town Engineer

**Date:** March 1, 2024

**Re:** 55.06-1-41 - Day Road-Bond Return

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The applicant has, requested that the bond for the referenced project be released. The original bond amount for the project was \$73,000.00. The bond was not been reduced.

The Town of Carmel Engineering Department has performed numerous site visits with the most recent being March 1, 2024 to evaluate the current status of the site construction, for the purpose of determining whether a bond return was warranted. The results of our investigation are presented below.

Based on the inspection, the site features have been installed as approved and are completed and the bond can be returned.

We trust that this is adequate for your needs. If you have any questions, please don't hesitate to contact me.

Michael G. Carnazza  
Director of Code Enforcement

(845) 628-1500 ext. 170  
Fax(845) 628-7085



**Office of the Building Inspector**  
60 McAlpin Avenue  
Mahopac, New York 10541

## MEMORANDUM

To: Chairman Craig Paepfer and Members of the Town of Carmel Planning Board

FROM: Michael G. Carnazza, Director of Code Enforcement 

DATE: April 22, 2024

RE: Bond Return for 20 Day Road L.L.C.  
Tm# 55.6-1-41

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Please be advised, I inspected the property on 4/22/24 and found the property to be in compliance with zoning.

## Work Session Item #6

Richard J. Franzetti, P.E.  
Town Engineer



(845) 628-1500  
(845) 628-2087  
Fax (845) 628-7085

**Office of the Town Engineer**  
60 McAlpin Avenue  
Mahopac, New York 10541

# MEMORANDUM

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**To:** Carmel Town Board  
**From:** Richard J. Franzetti P.E. Town Engineer  
**Date:** April 26, 2024  
**Re:** Emergency Repairs/Services

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This memorandum is being presented to the Town Board to advise the Board of the attached emergency invoice that was submitted for payment/authorization to proceed in excess of \$10,000.00 for services rendered. The following provides a brief a summary of the work that was performed.

- CSD7 - Valve Installation

On April 4, 2024 Inframark the operators for CSD 7, notified the Engineering Department that a bypass valve at the mixing box is seized in the closed position ( it should be closed under normal conditions). Inframark used the valve exercising machine on full torque and were still unable to open the valve. This valve is needed to in order bypass flow past the mixing box instead of through. Attached please find an invoice from Kuck Excavating in the amount of \$12,686.035 to make this repair

Per the attached, there are sufficient funds in the operating budget for this expense.

We request that this memorandum be put into the agenda as a matter of record.

**Ed Kuck Excavating Inc**20 Day Road  
Carmel, NY 10512CSD 7  
INV #  
TOC 25-2024  
REQ #  
Vendor 0670  
Tax ID - 133851002Attention:, ENGINEERING  
TOWN OF CARMEL**EMERGENCY 6" BROKEN VALVE/INSTALLATION NEW 6" VALVE**

Respond as per INFRAMARK

Job Location: 35 DAHLIA DRIVE SEWER PLANT

Work Completed 4/4/2024 – 7 HRS 4/9/2024 8 HRS

Start time: End Time: 15 HRS

**Job Description:****DAY 1: EXCAVATE BROKEN VALVE, EXPOSE ALL FITTINGS AROUND VALVE. CLEAN OFF BOLTS IN ORDER TO BE REMOVED, SECURED AREA FOR NIGHT****DAY 2: REMOVED OLD VALVE, INSTALLED NEW VALVE, BACKFILL AND COMPACT SOIL. INSTALLED VALVE BOX, RESTORED LAWN AREA**

Materials / Equipment/ Labor	Total Hrs,yds,qty	Price per yd, qty, day	Total
Track Hoe MR55	15	\$95.00 per hour	1,425.00
PC-120		\$175.00 PER HR	
Dump Truck	15	\$100.00 per hour	1,500.00
Support Vehicle	Day rate 2DAYS	\$155.00 PER DAY	310.00
Chop Saw	Day rate DAY 2	\$ 70.00	70.00
Jumping Jack	Day rate DAY 2	\$70.00	70.00
Plate tamper	Day rate	\$70.00	
Mud Sucker	Day rate	\$70.00	
Locater	Day rate	\$70.00	
TRASH PUMP & HOSE	DAY RATE PER UNIT	\$225.00 PER PUMP	
Machine Hammer	Day rate	\$250.00	
Powered drill/hammer	Day rate	\$70.00	
MACHINE OPERATOR OT 1-1/2	HRS X MAN	\$291.27 PER HR	
Machine operator	15 HRS X1 MAN	\$194.18 PER HR	2,912.70
Laborers	7 HRS X 2 MEN DAY 1	\$169.30 PER HR	2,307.20
LABORER OT 1 -1/2	HRS X MEN	\$253.95 PER HR	
Item 4	YARDS	\$52.00 per yard	
Seed	1/8 BAG	\$150.00 bag	18.75
LABORER DAY 2	8 HRS X 3 MEN	\$169.30 PER HR	4,063.20
Top soil		\$50.00	
Blacktop		\$157.00 per ton	
SHORING BOX		\$500.00	
HAY	½ BAG	\$19.00 bag	9.50
GRAVEL		\$57.00/YARD	
LIGHT TOWER	TOWERS	\$275.00 DAY RATE	
SKYLIFT		90.00 PER HR	
Total			12,686.35

EXHIBIT "B"

**Emergency Justification Form  
Town of Carmel Procurement Policy**

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**Procurement Policy, Section VI: Emergency Procurement**

Subdivision (4) of General Municipal Law §103 sets forth an exception to purchasing and bidding requirements for emergency situations

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Department: Engineering

Vendor names: Ed Kuck Excavating

Nature of emergency: CSD7 Emergency Valve Repair

Estimated cost: See attached

There are three basic statutory criteria to be met in order to fall within the emergency purchase exception. State the basis for identifying an emergency purchase or service, check any that apply:

- The situation arose out of an accident or unforeseen occurrence or condition.
- Public buildings, public property, or the life, health, safety or property of the political sub-division's residents were affected.
- The situation required immediate action, which could not await competitive bidding.
- The emergency purchases or services exceeded **\$10,000** and will be submitted to the Town Board for presentation at a Town Board Meeting to acknowledge said emergency. A Town Board Resolution should be passed acknowledging the same.
- Other (provide explanation):

Purchasing Agent's signature for approval:  \_\_\_\_\_

Department Head's signature for approval:  \_\_\_\_\_

**From:** [Esteves, Donna](#)  
**To:** [Franzetti, Richard](#)  
**Subject:** 04-15-24 ~ TOC 025-24  
**Date:** Monday, April 15, 2024 2:58:29 PM  
**Attachments:** [SKM\\_C450i24041512210.pdf](#)

---

Rich,

See attached invoice for the emergency valve repair at the CSD7 sewer plant that will require Board authorization. There are sufficient funds in the budget, however, I will be submitting a budget transfer request to the contractual line which is currently over budget.

Thanks,

*Donna Esteves*  
Town of Carmel ~ Engineering Department  
60 Mc Alpin Ave  
Mahopac, NY 10541  
845-628-1500 ext. 184

Richard J. Franzetti, P.E.  
Town Engineer



(845) 628-1500  
(845) 628-2087  
Fax (845) 628-7085

**Office of the Town Engineer**  
60 McAlpin Avenue  
Mahopac, New York 10541

## MEMORANDUM

---

**To:** Carmel Town Board  
**From:** Richard J. Franzetti P.E. Town Engineer  
**Date:** April 29, 2024  
**Re:** Trailer Unit Installation for PFOA Pilot Study

---

Bee and Jay, the operators for Carmel Water District #8 (CWD 8), has advised the Engineering Department (Department) of costs associated with the pilot trailer installed as part of the PFOA pilot study.

The attached invoice from Bee and Jay for the installation of the trailer unit at the filter plant for the pilot study, in the amount of \$17,384.85 cost will be split evenly between all districts (~\$1,240 per).

Per the attached, until a capital plan is established, all expenses will be tracked and charged through a separate line in the operating budget (.0022-treatment of PFOS). Future budget transfer requests to cover these costs; some of which will have to be provided for through the Unreserved/Reserved fund balance, based on the needs of the of individual districts will be required.

This Department respectfully requests that this be placed on the next Town Board work session.



# INVOICE

P.O. Box 78 - 719 Route 6 - Mahopac, NY 10541  
 p: 845.628.3924 f: 845.628.4062  
 e: service@beeandjay.com

DATE	INVOICE #
4/15/2024	107682

www.BEEANDJAY.com

**BILL TO:**

Town Of Carmel, CWD-8  
 Engineering Dept.  
 60 Mc Alpin Avenue  
 Mahopac, NY 10541

**SERVICE LOCATION:**

Filter Plant  
 (Pilot Study Trailer Unit)  
 71 Heather Drive  
 Mahopac, NY

**PROFESSIONAL SERVICE 60 YEARS 1964-2024**

Master Plumbers Lic.#s W.C. 556 P.C. 30289

CUSTOMER #	TERMS	MECHANIC	SERVICE DATE	WORK ORDER #
845 628 2087	Due Upon Receipt	TKE	4/12/2024	46607
ITEM	QTY/HRS	DESCRIPTION	RATE	AMOUNT
Description		<p>CWD # 8 Filter Plant, Clear Creek Systems Pilot Study Trailer Unit, Hookup, Pipping and Pumps for Auto Operation:</p> <p>4/8: Filter Plant Shut Down: Dismantled and drained both filter units and installed new flanged ball valves at base and manifolds for both filter units.</p> <p>4/9: Installation of plant isolation SCH. 80 ball valves and installed of 2" motorized ball valve inside plant to feed pilot unit effluent intake.</p> <p>4/10: Installed filter plant sub control panel and relays to operate motorized valve and pump system for pilot trailer auto fill main with float in trailer storage tank with JEM Engineering. Installed 2" SCH. 80 pipping through plant wall core drilled foundation and tied in trailer.</p> <p>4/11: Installed DAB Booster Pump inside filter plant and installed auto float and tested trailer tanks auto fill system. Installed trailer filter unit drain outside trailer to storm drain.. Pressure tested external piping and pumps inside trailer.</p> <p>4/12: Pilot study system start-up all pumps and primed and calibrated all three media units with Clear Creek Project Engineer and tested all flow meters and pumps for proper operation.</p>		
<b>Total Due</b>				

EMAIL: \_\_\_\_\_



P.O. Box 78 - 719 Route 6 - Mahopac, NY 10541  
 p: 845.628.3924 f: 845.628.4062  
 e: service@beeandjay.com

# INVOICE

DATE	INVOICE #
4/15/2024	107682

www.BEEANDJAY.com

**BILL TO:**

Town Of Carmel, CWD-8  
 Engineering Dept.  
 60 Mc Alpin Avenue  
 Mahopac, NY 10541

**SERVICE LOCATION:**

Filter Plant  
 (Pilot Study Trailer Unit)  
 71 Heather Drive  
 Mahopac, NY

**PROFESSIONAL SERVICE 60 YEARS 1964-2024**

Master Plumbers Lic.#s W.C. 556 P.C. 30289

CUSTOMER #	TERMS	MECHANIC	SERVICE DATE	WORK ORDER #	
845 628 2087	Due Upon Receipt	TKE	4/12/2024	46607	
ITEM	QTY/HRS	DESCRIPTION		RATE	AMOUNT
Labor TOC Tech	4	4/8: 1- Tech Plb		185.00	740.00
Labor TOC Tech	4	4/8: 1- Tech Plb		185.00	740.00
Labor TOC Lab...	4	4/8: 1-Laborer		140.00	560.00
Labor TOC Tech	4	4/9: 1- Tech Plb		185.00	740.00
Labor TOC Tech	4	4/9: 1- Tech Plb		185.00	740.00
Labor TOC Lab...	4	4/9: 1-Laborer		140.00	560.00
Labor TOC Tech	8	4/10: 1- Tech Plb		185.00	1,480.00
Labor TOC Tech	8	4/10: 1- Tech Plb		185.00	1,480.00
Labor TOC Lab...	8	4/10: 1-Laborer		140.00	1,120.00
Labor TOC Tech	8	4/11: 1- Tech Plb		185.00	1,480.00
Labor TOC Tech	8	4/11: 1- Tech Plb		185.00	1,480.00
Labor TOC Lab...	8	4/11: 1-Laborer		140.00	1,120.00
Labor TOC Tech	4	4/12: 1- Tech Plb		185.00	740.00
Labor TOC Tech	4	4/12: 1- Tech Plb		185.00	740.00
Labor TOC Lab...	4	4/12: 1-Laborer		140.00	560.00
Material		Total Materials Supplied by Bee & Jay: 1- 2" Motorized Ball Valve & Head 2- Level Control Auto Floats 1- DAB Booster System/Mount 1- 1 1/2" PVC Pipe and Fittings 2- 2" IP Ball vales		3,104.85	3,104.85
<b>Total Due</b>					

EMAIL: \_\_\_\_\_



P.O. Box 78 - 719 Route 6 - Mahopac, NY 10541  
 p: 845.628.3924 f: 845.628.4062  
 e: service@beeandjay.com

# INVOICE

DATE	INVOICE #
4/15/2024	107682

www.BEEANDJAY.com

**BILL TO:**

Town Of Carmel, CWD-8  
 Engineering Dept.  
 60 Mc Alpin Avenue  
 Mahopac, NY 10541

**SERVICE LOCATION:**

Filter Plant  
 (Pilot Study Trailer Unit)  
 71 Heather Drive  
 Mahopac, NY

**PROFESSIONAL SERVICE 60 YEARS 1964-2024**

Master Plumbers Lic.#s W.C. 556 P.C. 30289

CUSTOMER #	TERMS	MECHANIC	SERVICE DATE	WORK ORDER #	
845 628 2087	Due Upon Receipt	TKE	4/12/2024	46607	
ITEM	QTY/HRS	DESCRIPTION		RATE	AMOUNT
Material		Total Materials Billed to Town Direct: 2" SCH. 80 Pipe Valves and Fittings			

\*\* Invoices not paid when due will be subjected to a finance charge of 1.5% per month

**Total Due \$17,384.85**

WE ACCEPT ALL MAJOR CREDIT CARDS !!

CARD TYPE: VISA    MASTERCARD    AMERICAN EXPRESS    DISCOVER    DINER'S CLUB    OTHER \_\_\_\_\_

CARDHOLDER/NAME: \_\_\_\_\_ SIGNATURE: \_\_\_\_\_

CARD# \_\_\_\_\_ EXP. DATE: \_\_\_\_\_ CID # \_\_\_\_\_

EMAIL: \_\_\_\_\_



**PLUMBING • HEATING**  
**HVAC • SHOWROOMS**

**Capitol**  
 DISTRICT SUPPLY



**Ship Ticket**

**N & S SUPPLY LLC**  
**43 OLD ROUTE 6**  
**BREWSTER, NY 10509**  
**845-279-8075 Fax 845-279-5768**

ORDER DATE	ORDER NUMBER
04/10/24	S5941680.001
ORDER TO:	PAGE NO.
N & S SUPPLY LLC 43 OLD ROUTE 6 BREWSTER, NY 10509 845-279-8075 Fax 845-279-5768	1

SOLD TO:  
 BEE & JAY PLUMBING & HEATING CORP.  
 719 ROUTE 6, P.O. BOX 78  
 MAHOPAC, NY 10541

SHIP TO:  
 BEE & JAY PLUMBING & HEATING CORP  
 719 ROUTE 6, P.O. BOX 78  
 MAHOPAC, NY 10541

CUSTOMER NUMBER	CUSTOMER PO#	ORDERED BY	SALESPERSON
756	CLEAR CREEK SYSTEM		Michael Malile xl162
WRITER	SHIP VIA	WAREHOUSE	SHIP DATE
BILLP	COUNTER PICK	Shp B Prc B	04/10/24
ORDER QTY	SHIP QTY	DESCRIPTION	FREIGHT
4ea	4ea	1-1/2" X 20' PVC40 / DWV PIPE Loc: YARD Pn: 17611	
6ea	6ea	1-1/2" PVC 40 ELL 406-015 Loc: B05-003-600 Pn: 18024	
2ea	2ea	1-1/2" PVC 40 TEE Loc: B05-009-600 Pn: 18009	
2ea	2ea	1-1/2" PVC 40 MALE ADAPTER Loc: B05-015-600 Pn: 18074	
2ea	2ea	1-1/2" PVC 40 / DWV CAP Loc: B05-011-400 Pn: 18136	
1ea	1ea	470S07 ( U-1500-S ) 1-1/2" PVC UNION SCHEDULE 80 Loc: B01-003-200 Pn: 18182	
			236.40

Filled by \_\_\_\_\_ Checked by \_\_\_\_\_ Pieces \_\_\_\_\_  
 Customer Signature: \_\_\_\_\_ Date: \_\_\_/\_\_\_/\_\_\_

\*PRICES ARE VALID FOR 14 DAYS AND ARE SUBJECT TO CHANGE WITHOUT NOTICE\* LIMITED WARRANTY: The manufacturers' warranties on goods sold are in lieu of all other warranties and liabilities, express or implied in law or in fact, including the Warranties of Merchantability and Fitness for a Particular Purpose. The Manufacturers' Warranties set forth buyer's sole and exclusive remedy in the event of a defect in goods furnished. Goods furnished that prove to be defective while under manufacturer's warranty period will either be exchanged or repaired at the option of N&S Supply, in accordance with the manufacturer's guidelines. Under no circumstances will N&S Supply be liable for any special or consequential damages. RETURNS: All returns require prior authorization. Return Goods are subject to a minimum 15% handling charge. Goods must be inspected and all claims must be made within 72 hours of receipt. \*\* Special/custom ordered goods are not returnable. For

**Final Details for Order #112-8766656-4496210**

Print this page for your records.

**Order Placed:** April 4, 2024  
**Amazon.com order number:** 112-8766656-4496210  
**Order Total:** \$200.48

---

**Shipped on April 5, 2024**

**Items Ordered**

**Price**

1 of: *BOKYWOX Valve NPT 2" Motorized Ball Valve AC24V/DC12-24V Electrical Ball Valve CR2-02 with Indicator and Manual Override* \$184.99

Sold by: BokyWox (seller profile)  
Supplied by: BokyWox (seller profile)

Condition: New

**Shipping Address:**

Ted Kugler  
719 ROUTE 6  
2nd Floor  
MAHOPAC, NY 10541-1649  
United States

**Shipping Speed:**

FREE Prime Delivery

---

**Payment information**

**Payment Method:**

American Express ending in 3005

**Billing address**

Ted Kugler  
719 ROUTE 6  
2nd Floor  
MAHOPAC, NY 10541-1649  
United States

**Credit Card transactions**

AmericanExpress ending in 3005: April 5, 2024: \$200.48

Item(s) Subtotal:	\$184.99
Shipping & Handling:	\$0.00
	-----
Total before tax:	\$184.99
Estimated tax to be collected:	\$15.49
	-----
<b>Grand Total:</b>	<b>\$200.48</b>

To view the status of your order, return to Order Summary.

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PAYROLL

(For Contractor's Optional Use; See Instructions at [www.dol.gov/whd/forms/wh347instr.htm](http://www.dol.gov/whd/forms/wh347instr.htm))

Persons are not required to respond to the collection of information unless it displays a currently valid OMB control number.

NAME OF CONTRACTOR <input checked="" type="checkbox"/> OR SUBCONTRACTOR <input type="checkbox"/> <i>BREK + JAY PLS + HTRG Corp.</i>	ADDRESS <i>719 RT. 6 MANTON, N.Y. 10541</i>	OMB No.: 1235-0008 Expires: 04/30/2021
PAYROLL NO.	FOR WEEK ENDING <i>4/13/24</i>	PROJECT AND LOCATION <i>CWS #8 Filter Plant</i>
		PROJECT OR CONTRACT NO. <i>Pilot Tracer</i>

(1) NAME AND INDIVIDUAL IDENTIFYING NUMBER (e.g., LAST FOUR DIGITS OF SOCIAL SECURITY NUMBER) OF WORKER	(2) NO. OF WITHHOLDING EXEMPTIONS	(3) WORK CLASSIFICATION	OT OR ST.	(4) DAY AND DATE							(5) TOTAL HOURS	(6) RATE OF PAY	(7) GROSS AMOUNT EARNED	(8) DEDUCTIONS				(9) NET WAGES PAID FOR WEEK
				S	S	S	S	S	S	S				FICA	WITH-HOLDING TAX	OTHER	TOTAL DEDUCTIONS	
<i>TED KUGLER 19 County Road in Amanville, NY</i>		<i>PLS MWH</i>	o								<i>28</i>	<i>60.21 16.46</i>	<i>2146.76</i>					
<i>EUGENE KUGLER 152 Hillside Lane in Wappinger Falls, NY</i>		<i>PLS MWH</i>	o								<i>28</i>	<i>60.21 16.46</i>	<i>2146.76</i>					
<i>MIKE SIKOVICH 15 Hwy Mount Dean Briarcliff Manor</i>		<i>CAB</i>	o								<i>28</i>	<i>41.54 23.38</i>	<i>1515.80</i>					
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While completion of Form WH-347 is optional, it is mandatory for covered contractors and subcontractors performing work on Federally financed or assisted construction contracts to respond to the information collection contained in 29 C.F.R. §§ 3.3, 5.5(a). The Copeland Act (40 U.S.C. § 3145) contractors and subcontractors performing work on Federally financed or assisted construction contracts to "furnish weekly a statement with respect to the wages paid each employee during the preceding week." U.S. Department of Labor (DOL) regulations at 29 C.F.R. § 5.5(a)(3)(ii) require contractors to submit weekly a copy of all payrolls to the Federal agency contracting for or financing the construction project, accompanied by a signed "Statement of Compliance" indicating that the payrolls are correct and complete and that each laborer or mechanic has been paid not less than the proper Davis-Bacon prevailing wage rate for the work performed. DOL and federal contracting agencies receiving this information review the information to determine that employees have received legally required wages and fringe benefits.

Public Burden Statement

We estimate that it will take an average of 55 minutes to complete this collection, including time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. If you have any comments regarding these estimates or any other aspect of this collection, including suggestions for reducing this burden, send them to the Administrator, Wage and Hour Division, U.S. Department of Labor, Room S3502, 200 Constitution Avenue, N.W. Washington, D.C. 20210

Date 4/13/24

I, THEODORA KUEHL PRES. (Name of Signatory Party) (Title)

do hereby state:

(1) That I pay or supervise the payment of the persons employed by

BEK + JAY PLS + HTR Corp. on the  
(Contractor or Subcontractor)

Own #8

(Building or Work)

8 day of APR., 2024, and ending the 12 day of APR., 2024

all persons employed on said project have been paid the full weekly wages earned, that no rebates have been or will be made either directly or indirectly to or on behalf of said

BEK + JAY PLS + HTR Corp. from the full  
(Contractor or Subcontractor)

weekly wages earned by any person and that no deductions have been made either directly or indirectly from the full wages earned by any person, other than permissible deductions as defined in Regulations, Part 3 (29 C.F.R. Subtitle A), issued by the Secretary of Labor under the Copeland Act, as amended (48 Stat. 948, 63 Stat. 108, 72 Stat. 967; 76 Stat. 357; 40 U.S.C. § 3145), and described below:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

(2) That any payrolls otherwise under this contract required to be submitted for the above period are correct and complete; that the wage rates for laborers or mechanics contained therein are not less than the applicable wage rates contained in any wage determination incorporated into the contract; that the classifications set forth therein for each laborer or mechanic conform with the work he performed.

(3) That any apprentices employed in the above period are duly registered in a bona fide apprenticeship program registered with a State apprenticeship agency recognized by the Bureau of Apprenticeship and Training, United States Department of Labor, or if no such recognized agency exists in a State, are registered with the Bureau of Apprenticeship and Training, United States Department of Labor.

(4) That:

(a) WHERE FRINGE BENEFITS ARE PAID TO APPROVED PLANS, FUNDS, OR PROGRAMS

- in addition to the basic hourly wage rates paid to each laborer or mechanic listed in the above referenced payroll, payments of fringe benefits as listed in the contract have been or will be made to appropriate programs for the benefit of such employees, except as noted in section 4(c) below.

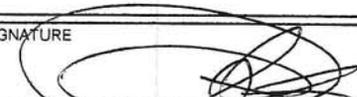
(b) WHERE FRINGE BENEFITS ARE PAID IN CASH

- Each laborer or mechanic listed in the above referenced payroll has been paid, as indicated on the payroll, an amount not less than the sum of the applicable basic hourly wage rate plus the amount of the required fringe benefits as listed in the contract, except as noted in section 4(c) below.

(c) EXCEPTIONS

EXCEPTION (CRAFT)	EXPLANATION

REMARKS:

NAME AND TITLE <u>THEODORA KUEHL PRES.</u>	SIGNATURE 
THE WILLFUL FALSIFICATION OF ANY OF THE ABOVE STATEMENTS MAY SUBJECT THE CONTRACTOR OR SUBCONTRACTOR TO CIVIL OR CRIMINAL PROSECUTION. SEE SECTION 1001 OF TITLE 18 AND SECTION 231 OF TITLE 31 OF THE UNITED STATES CODE.	



**From:** [Esteves, Donna](#)  
**To:** [Franzetti, Richard](#)  
**Cc:** [Maxwell, Mary Ann](#); [Tenefrancia, Michelle](#)  
**Subject:** 04-16-23 ~ Trailer Unit Installation for PFOS Study  
**Date:** Tuesday, April 16, 2024 12:18:43 PM  
**Attachments:** [HPSCAN\\_20240415180631713\\_2024-04-15\\_180719412.pdf](#)

---

Rich,

Please see attached invoice from Bee and Jay for the installation of the trailer unit at the filter plant for the pilot study, which will require a Town Board resolution. The \$17,384 cost will be split evenly between all districts (~\$1,240 per).

Until a capital plan is established, all expenses will be tracked and charged through a separate line in the operating budget (.0022-treatment of PFOS). I will be submitting future budget transfer requests to cover these costs; some of which will have to be provided for through the Unreserved/Reserved fund balance, based on the needs of the of individual districts.

Thanks,

*Donna Esteves*  
Town of Carmel ~ Engineering Department  
60 Mc Alpin Ave  
Mahopac, NY 10541  
845-628-1500 ext. 184

**Work Session Item #8**

*Richard J. Franzetti, P.E.  
Town Engineer*



*(845) 628-1500  
(845) 628-2087  
Fax (845) 628-7085*

**Office of the Town Engineer**  
*60 McAlpin Avenue  
Mahopac, New York 10541*

## MEMORANDUM

---

**To:** Carmel Town Board  
**From:** Richard J. Franzetti P.E. Town Engineer  
**Date:** April 26, 2024  
**Re:** R2021-004- Cemetery Maintenance

---

As the Board may recall, in 2021, the Engineering Department solicited proposals for maintenance for the Maintenance of Cemeteries - R2021-004. The proposal identified that the contract would be effective for three (3) years (2022-2024), with the Town of Carmel having the unilateral option to renew the contract for up to two (2) more years or any portion thereof (2025-2026). Kiko's Landscape was the lowest responsible proposer.

Kiko's Landscaping has sufficiently performed the Cemetery Maintenance since 2014 s. Therefore, we recommend that the Town of Carmel exercise its option and extend for 2025 and 2026.

The costs would be \$15,675.00 for 2025 and \$15,675.00 for 2026.

As identified in the attached the costs will be included in the 2025/2026 budgets.

I request that this matter be placed on an upcoming work session for discussion.

**From:** [Esteves, Donna](#)  
**To:** [Franzetti, Richard](#); [Maxwell, Mary Ann](#)  
**Subject:** RE: R2021-004 - cemetery Maintenance funding  
**Date:** Friday, April 26, 2024 2:48:44 PM

---

It will be included in the operating budget.

*Donna Esteves*  
Town of Carmel ~ Engineering Department  
60 Mc Alpin Ave  
Mahopac, NY 10541  
845-628-1500 ext. 184

---

**From:** Franzetti, Richard <rjf@ci.carmel.ny.us>  
**Sent:** Friday, April 26, 2024 2:18 PM  
**To:** Esteves, Donna <de@ci.carmel.ny.us>; Maxwell, Mary Ann <mam@ci.carmel.ny.us>  
**Subject:** R2021-004 - cemetery Maintenance funding

Donna and Maryann

Are their sufficient funds for 2025/2026 for the attached?

Thanks

Richard J. Franzetti. P.E, BCEE  
Town Engineer  
60 McAlpin Avenue  
Mahopac, New York 10541  
Phone - (845) 628-1500 ext 181  
Fax – (845) 628-7085  
Cell – (914) 843-4704  
[rjf@ci.carmel.ny.us](mailto:rjf@ci.carmel.ny.us)

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## Work Session Item #9

Richard J. Franzetti, P.E.  
Town Engineer



(845) 628-1500  
(845) 628-2087  
Fax (845) 628-7085

**Office of the Town Engineer**  
60 McAlpin Avenue  
Mahopac, New York 10541

# MEMORANDUM

---

**To:** Carmel Town Board  
**From:** Richard J. Franzetti P.E. Town Engineer  
**Date:** April 26, 2024  
**Re:** R2021-002- Lake Secor Park Maintenance

---

As the Board may recall, in 2021, the Engineering Department solicited proposals for maintenance for the Lake Secor Park District- R2021-002. The proposal identified that the contract would be effective for three (3) years (2022-2024), with the Town of Carmel having the unilateral option to renew the contract for up to two (2) more years or any portion thereof (2025-2026). Bella Vista Landscaping was the lowest responsible proposer.

Bella Visa Landscaping has performed to the satisfaction of both the Lake Secor Advisory Board and Engineering Department. Therefore, we recommend that the Town of Carmel exercise its option and extend for 2025 and 2026.

The costs would be \$4,450.00 for 2025 and \$4,550.00 for 2026.

As identified in the attached there are sufficient funds in the budget for this contract and the costs will be included in the 2025/2026 budgets.

I request that this matter be placed on an upcoming work session for discussion.

**From:** [Esteves, Donna](#)  
**To:** [Franzetti, Richard](#)  
**Cc:** [Maxwell, Mary Ann](#)  
**Subject:** RE: R2021-002- Lake Secor Park Maintenance Funding for 2025 and 2026  
**Date:** Friday, April 26, 2024 12:00:58 PM

---

This will be included in the yearly O&M budgets.

*Donna Esteves*

Town of Carmel ~ Engineering Department  
60 Mc Alpin Ave  
Mahopac, NY 10541  
845-628-1500 ext. 184

---

**From:** Franzetti, Richard <rjf@ci.carmel.ny.us>  
**Sent:** Friday, April 26, 2024 11:58 AM  
**To:** Esteves, Donna <de@ci.carmel.ny.us>  
**Cc:** Maxwell, Mary Ann <mam@ci.carmel.ny.us>  
**Subject:** R2021-002- Lake Secor Park Maintenance Funding for 2025 and 2026

Donna and Maryann

Are their sufficient funds for 2025/2026 for the attached?

Thanks

Richard J. Franzetti. P.E, BCEE  
Town Engineer  
60 McAlpin Avenue  
Mahopac, New York 10541  
Phone - (845) 628-1500 ext 181  
Fax – (845) 628-7085  
Cell – (914) 843-4704  
[rjf@ci.carmel.ny.us](mailto:rjf@ci.carmel.ny.us)

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## Work Session Item #10

Richard J. Franzetti, P.E.  
Town Engineer



(845) 628-1500  
(845) 628-2087  
Fax (845) 628-7085

**Office of the Town Engineer**  
60 McAlpin Avenue  
Mahopac, New York 10541

## MEMORANDUM

---

**To:** Carmel Town Board  
**From:** Richard J. Franzetti P.E. Town Engineer  
**Date:** April 26, 2024  
**Re:** R2021-003- Teakettle Lake Maintenance

---

As the Board may recall, in 2021, the Engineering Department solicited proposals for maintenance for the Teakettle Lake Park District- R2021-003. The proposal identified that the contract would be effective for three (3) years (2022-2024), with the Town of Carmel having the unilateral option to renew the contract for up to two (2) more years or any portion thereof (2025-2026). Kiko's Landscape was the lowest responsible proposer.

Kiko's Landscape has performed to the satisfaction of both the Teakettle Lake Advisory Board and Engineering Department. Therefore, we recommend that the Town of Carmel exercise its option and extend for 2025 and 2026.

The costs would be \$7,500.00 for 2025 and \$7,500.00 for 2026.

As identified in the attached the costs will be included in the 2025/2026 budgets.

I request that this matter be placed on an upcoming work session for discussion.

**From:** [Esteves, Donna](#)  
**To:** [Franzetti, Richard](#); [Maxwell, Mary Ann](#)  
**Subject:** RE: R2021-003 - Teakettle Maintenance funding  
**Date:** Friday, April 26, 2024 12:35:14 PM

---

It will be included in the operating budget.

*Donna Esteves*  
Town of Carmel ~ Engineering Department  
60 Mc Alpin Ave  
Mahopac, NY 10541  
845-628-1500 ext. 184

---

**From:** Franzetti, Richard <rjf@ci.carmel.ny.us>  
**Sent:** Friday, April 26, 2024 12:24 PM  
**To:** Esteves, Donna <de@ci.carmel.ny.us>; Maxwell, Mary Ann <mam@ci.carmel.ny.us>  
**Subject:** R2021-003 - Teakettle Maintenance funding

Donna and Maryann

Are their sufficient funds for 2025/2026 for the attached?

Thanks

Richard J. Franzetti. P.E, BCEE  
Town Engineer  
60 McAlpin Avenue  
Mahopac, New York 10541  
Phone - (845) 628-1500 ext 181  
Fax – (845) 628-7085  
Cell – (914) 843-4704  
[rjf@ci.carmel.ny.us](mailto:rjf@ci.carmel.ny.us)

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