

MICHAEL S. CAZZARI
Town Supervisor

FRANK D. LOMBARDI
Town Councilman
Deputy Supervisor

ROBERT KEARNS
Town Councilman

SUZANNE MC DONOUGH
Town Councilwoman

TOWN OF CARMEL
TOWN HALL



60 McAlpin Avenue
Mahopac, New York 10541
Tel. (845) 628-1500 • Fax (845) 628-6836
www.ci.carmel.ny.us

ALICE DALY
Town Clerk

KATHLEEN KRAUS
Receiver of Taxes

MICHAEL STERN
Superintendent of Highways
Tel. (845) 628-7474

TOWN BOARD WORK SESSION
Wednesday, April 10TH, 2024 7:00pm

PLEDGE OF ALLEGIANCE - MOMENT OF SILENCE

• **Roll Call Attendance**

Public Comments on Town Related Business (Five (5) Minutes Maximum for Town Residents, Property Owners & Business Owners Only)

Town Board Work Session:

• **Review of Town Board Minutes March 20th, 2024**

1. Anthony Hoffmann, Chief of Police - Consider Request to Purchase 2 Vehicles Through CREST Grant
2. Anthony Hoffmann, Chief of Police - Consider Request to Purchase 3 Laptop Computers Through Grant
3. Richard J. Franzetti P.E., Town Engineer – Consider Petition to Form Road Improvement District
4. Richard J. Franzetti P.E., Town Engineer Engineering – Consider Bond Return
5. Richard J. Franzetti P.E., Town Engineer Engineering – Consider Request to Replace Comminutor for Carmel Sewer District #8
6. Michael Stern, Highway Superintendent – Consider Request to Attend Highway School
7. Lake Casse Park District - Authorizing News Letter and 2024 Pay Rates for Lake Casse Park District Seasonal Employee
8. Lake Secor Park District - Authorizing News Letter and 2024 Pay Rates for Lake Secor Park District Seasonal Employee

• **Town Board Comments**

• **Motion to Move into Executive Session**

Executive Session:

1. Technology Review
2. Personnel



**TOWN OF CARMEL
POLICE DEPARTMENT**

60 MCALPIN AVENUE • MAHOPAC, NEW YORK 10541
MAIN (845) 628-1300 • FAX (845) 628-2597
POLICE@CI.CARMEL.NY.US



MEMORANDUM

TO: Carmel Town Board
FROM: Chief Anthony Hoffmann
SUBJECT: Purchase of 2 Grant Funded Vehicles
DATE: April 17, 2024

Please be advised, the Town of Carmel was recently awarded a NYS \$100,000 Community Resiliency Economic Sustainability and Technology Program (CREST) grant to purchase electric vehicles.

The vehicles to be purchased are two 2023 Ford Mustang Mach-E AWD SUV vehicles. The vehicles will be allocated to the Town Engineer's Office and the Police Department. We have located two vehicles available for immediate purchase at Nielsen Ford of Morristown, NJ, the Westchester County contract (RFB-WC-22336) vendor for this vehicle.

The total for both vehicles is \$100,920.80. with \$100,000 to be reimbursed by the CREST grant and the remaining \$920.80 to be funded by CPD's 2024 vehicle budget line.

I have attached the Westchester County contract quote for the vehicles as well as the notification from the Dormitory Authority of the State of New York (DASNY) that the town has been approved for the grant. I respectfully request a Town Board resolution for an amount not to exceed \$100,920.80 to Nielsen Ford of Morristown, NJ for the purchase of two 2023 Ford Mustang Mach E AWD SUV vehicles. I will work with Town Comptroller Maxwell and the DASNY representatives to facilitate the purchase and ensure the reimbursement from the CREST grant.

Submitted for your review and approval.

Chief Anthony Hoffmann



KATHY HOCHUL
Governor

LISA GOMEZ
Chair

March 20, 2024

VIA EMAIL

Anthony Hoffmann
Chief of Police
Town of Carmel
60 McAlpin Ave
Mahopac, New York 10541

Re: *Community Resiliency, Economic Sustainability, and Technology Program ("CREST")
Purchase of Electric Vehicles
Project ID: 26773*

Dear Anthony Hoffmann:

As you know, the State has awarded the Town of Carmel ("Grantee") a Community Resiliency, Economic Sustainability, and Technology Program ("CREST") grant for the above-referenced project in the amount of \$100,000.00 (the "Grant").

This letter outlines the documentation you will need to complete and return to DASNY in order to start the Grant Administration process.

- ***Please return the completed documentation electronically, as described below within thirty (30) days. If you are not able to meet this timeframe, please send an email to callcenter@dasny.org with your requested timeline for submission.***
- *If the information is not returned in a timely manner, or documentation is incomplete, your Grant will be delayed as DASNY generally reserves the right to request updated documentation throughout the administrative process to ensure the required reviews are based on accurate information.*
- *If there are any changes to the contact information for the primary contact for your organization, the authorized officer contact information, or change in your organizational address – please email (callcenter@dasny.org).*

Please also read the attached Frequently Asked Questions (FAQs) as it relates to the following requested documents and other questions that you may have regarding the Grant Process.

ALBANY (HEADQUARTERS): 515 Broadway, Albany, NY 12207 | 518-257-3000
BUFFALO: 6047 Transit Road, Suite 103 East Amherst, NY 14051 | 716-884-9780
NEW YORK CITY: 28 Liberty Street, Fl 55, New York, NY 10005 | 212-273-5000
ROCHESTER: 3495 Winton Place, Building C, Suite 1, Rochester, NY 14623 | 585-450-8400

DORMITORY AUTHORITY STATE OF NEW YORK
WE FINANCE, DESIGN & BUILD
NEW YORK'S FUTURE.
www.dasny.org

The following documents must be completed and returned to DASNY so the required reviews can be conducted and State approvals obtained:

- Completed Grantee Certification signed by two (2) authorized officers;
- Completed Project Certification signed by an authorized officer;
- The Grantee Questionnaire (GQ) requested by DASNY expires after one (1) year;
 - The GQ on file with DASNY is current, however, DASNY reserves the right to request a new GQ, as needed to complete the review process;
- Evidence of Site Control;
 - Vehicle Questions

If your organization is a not-for-profit please also see the 'Prior to Final Approval' section in attached FAQs for information regarding the prequalification requirement through NY State Grants Gateway.

Grantees are also advised that grant-funded projects are subject to the State Environmental Quality Review Act (SEQRA) and State Historic Preservation Act (SHPA). Information regarding the SEQRA and SHPA process is included in the FAQs.

Should you have any questions concerning the enclosed documentation please either call (518) 257-3177 or email callcenter@dasny.org and a member of the Call Center Team will assist.

Sincerely,

Grants Administration



NIELSEN FORD

170 Ridgedale Ave.
Morristown, NJ 07960

Quote

To:	From: Brooks Buxton Phone/Fax: (973) 319-7000 / (973) 884-2650
	Vehicle Pick Up Location Nielsen Fleet 31 Williams Parkway East Hanover, NJ 07936

2023 Ford Mustang Mach-E (K1S) Select AWD

County of Westchester
Contract # RFB-WC-22336

Mechanical

Engine: Rr Primary & Fr Secondary Electric Motor (STD)

Transmission: Single Speed (STD)

50-State Emissions

Transmission w/Driver Selectable Mode and Oil Cooler

Automatic Full-Time All-Wheel

Axle Ratio: 9.05

Battery w/Run Down Protection

GVWR: TBD

Gas-Pressurized Shock Absorbers

Front And Rear Anti-Roll Bars

Electric Power-Assist Speed-Sensing Steering

Permanent Locking Hubs

Strut Front Suspension w/Coil Springs

Multi-Link Rear Suspension w/Coil Springs

Regenerative 4-Wheel Disc Brakes w/4-Wheel ABS, Front Vented Discs, Brake Assist, Hill Hold Control and Electric Parking Brake
Lithium Ion Traction Battery w/10.5 kW Onboard Charger, 95 Hrs Charge Time @ 110/120V, 8 Hrs Charge Time @ 220/240V and 70 kWh Capacity

Exterior

Wheels: 18" Carbonized Gray-Painted Aluminum

18" X 8" Aluminum Wheels w/Gray Accents

Tires: 225/60R18 A/S BSW

Tire Mobility Kit

Clearcoat Paint

Body-Colored Front Bumper w/Black Bumper Insert

Body-Colored Rear Bumper w/Black Rub Strip/Fascia Accent

Black Bodyside Cladding and Black Wheel Well Trim

Black Side Windows Trim and Black Rear Window Trim

Black Door Handles

Black Power Heated Side Mirrors w/Manual Folding and Turn Signal Indicator

Interior

6-Way Driver Seat

Passenger Seat

60-40 Folding Bench Front Facing Fold Forward Seatback ActiveX Leatherette Rear Seat

Manual Tilt/Telescoping Steering Column

Gauges -inc: Speedometer, Odometer, Traction Battery Level, Power/Regen, Trip Odometer and Trip Computer

Power Rear Windows and Fixed 3rd Row Windows

FordPass Connect Mobile Hotspot Internet Access

Leather/Genuine Wood Steering Wheel

Front Cupholder

Rear Cupholder

Compass

Keypad

Proximity Key For Doors And Push Button Start

Valet Function

Remote Keyless Entry w/Integrated Key Transmitter, Illuminated Entry, Illuminated Ignition Switch and Panic Button

Remote Releases -inc: Power Cargo Access

Garage Door Transmitter

Cruise Control w/Steering Wheel Controls

Distance Pacing w/Traffic Stop-Go

Dual Zone Front Automatic Air Conditioning

HVAC -inc: Underseat Ducts and Console Ducts

Illuminated Glove Box

Driver Foot Rest

Interior Trim -inc: Aluminum/Sim Carbon Fiber Instrument Panel Insert and

Chrome/Aluminum Interior Accents

Full Cloth Headliner

Leatherette Door Trim Insert

ActiveX Bucket Seats -inc: 8-way power driver (fore/aft, up/down, power lumbar, power recline) and 4-way manual front passenger (fore/aft w/manual recline)

Day-Night Auto-Dimming Rearview Mirror

Fixed Rear Window w/Fixed Interval Wiper and Defroster	Driver And Passenger Visor Vanity Mirrors w/Driver And Passenger Illumination, Driver And Passenger Auxiliary Mirror
Deep Tinted Glass	Full Floor Console w/Covered Storage, Mini Overhead Console w/Storage and 2 12V DC Power Outlets
Speed Sensitive Rain Detecting Variable Intermittent Wipers w/Heated Wiper Park Composite/Galvanized Steel Panels	Front Map Lights
Lip Spoiler	Fade-To-Off Interior Lighting
Body-Colored Grille	Full Carpet Floor Covering -inc: Carpet Front And Rear Floor Mats
Liftgate Rear Cargo Access	Carpet Floor Trim
Tailgate/Rear Door Lock Included w/Power Door Locks	Cargo Area Concealed Storage
Autolamp Auto On/Off Aero-Composite Led Low/High Beam Auto High-Beam	Cargo Features -inc: Tire Mobility Kit
Daytime Running Lights Preference Setting Headlamps w/Delay-Off	Cargo Space Lights
Perimeter/Approach Lights	FOB Controls -inc: Cargo Access and Windows
LED Brakelights	Integrated Navigation System w/Voice Activation
Headlights-Automatic Highbeams	FordPass Connect Tracker System
Entertainment	w/swipe capability, wireless phone connection, cloud connected, AppLink w/app
Radio w/Seek-Scan, Clock, Steering Wheel Controls and Radio Data System volume	Driver / Passenger And Rear Door Bins
Streaming Audio	Power 1st Row Windows w/Front And Rear 1-Touch Up/Down
Fixed Antenna	Delayed Accessory Power
SiriusXM Radio w/360L	Power Door Locks w/Autolock Feature
2 LCD Monitors In The Front	Systems Monitor
Real-Time Traffic Display	Redundant Digital Speedometer
	Trip Computer
Safety-Interior	Outside Temp Gauge
Dual Stage Driver And Passenger Seat-Mounted Side Airbags	Digital Appearance
Forward and Reverse Sensing System Front And Rear Parking Sensors	Seats w/Leatherette Back Material
Ford Co-Pilot360 - BLIS (Blind Spot Information System) Blind Spot	Manual Adjustable Front Head Restraints and Fixed Rear Head Restraints
Ford Co-Pilot360 - PCA with AEB and Intersection Assist	Front Center Armrest and Rear Center Armrest
Lane Keeping Alert Lane Keeping Assist	2 Seatback Storage Pockets
Lane Keeping Alert Lane Departure Warning	Perimeter Alarm
Aerial View Camera System	Securilock Anti-Theft Ignition (pats) Immobilizer
Collision Mitigation-Front	2 12V DC Power Outlets
Driver Monitoring-Alert	Air Filtration
Evasion Assist	Safety-Mechanical
Collision Mitigation-Rear	Ford Co-Pilot360 Active 2.0 - BlueCruise (90-day free trial)
Tire Specific Low Tire Pressure Warning	AdvanceTrac Electronic Stability Control (ESC)
Dual Stage Driver And Passenger Front Airbags	ABS And Driveline Traction Control
Curtain 1st And 2nd Row Airbags	Safety-Exterior
Airbag Occupancy Sensor	Side Impact Beams
Driver Knee Airbag and Rear Side-Impact Airbag	
Mykey System -inc: Top Speed Limiter, Audio Volume Limiter, Early Low Fuel Warning, Programmable Sound Chimes and Beltminder w/Audio Mute	
Power Rear Child Safety Locks	
Outboard Front Lap And Shoulder Safety Belts -inc: Rear Center 3 Point, Height Adjusters and Pretensioners	
Back-Up Camera	
Front Camera w/Washer	
Left Side Camera	
Right Side Camera	



NIELSEN FORD

170 Ridgedale Ave.
Morristown, NJ 07960

Quote

2023 Ford Mustang Mach-E (K1S) Select AWD
County of Westchester
Contract # RFB-WC-22336

Base Price \$ 50,230.00

Factory Options

A3	Space White Metallic	\$	-
SJ	Black Onyx/Copper, Heated ActiveX Sport Seats	\$	-
17P	Interior Protection Package -inc: Front & Rear Floor Liners, Cargo Area Protector	\$	240.00

Options	\$	240.00
OEM % off		5.00%
Factory Option Total	\$	230.40
Delivery	\$	-

Additional Contract Options

Price

Non-Contract Option Total \$ -

Date: 4/4/2024
Quote is good for 60 Days

Total	\$	50,460.40
	\$	-
Total for (2)	\$	100,920.80

To accept this quotation, sign here and return: _____



Department of Finance

Bureau of Purchase & Supplies
148 Martine Avenue
Room 713
White Plains, NY 10601
(914) 231-1872
www.westchestergov.com

CONTRACT AWARD NOTIFICATION

TITLE:	LAW ENFORCEMENT VEHICLES
CONTRACT NUMBER:	RFB-WC-22336
CONTRACT PERIOD:	2023 Model Year
DATE OF ISSUE:	September 8, 2022
NEW EXTENDED CONTRACT PERIOD:	
COUNTY DEPARTMENTS:	DPW, PUBLIC SAFETY
SPECIFICATION REFERENCE:	As Incorporated In The Invitation for Bids
CONTRACTOR INFORMATION:	Appears on the attached pages of this Award

Address Inquiries To:

County Departments & Vendors	Political Subdivisions
Name : Martin Connolly Title : Purchasing Agent Phone : 914-231-1329 Fax : 914-231-1546 E-mail: mmcf@Westchestergov.com	SAME

Description

A File Price has been established for Law Enforcement Vehicles, effective for the 2023 model year, for use by all County Departments and Participating Municipalities.

FILE PRICE NO. RFB-WC-22336

LAW ENFORCEMENT VEHICLES

THE WESTCHESTER COUNTY BUREAU OF PURCHASE AND SUPPLIES HAS **ESTABLISHED** THE ABOVE REFERENCED "BID AND FILE PRICE" TO SUPPLY THE COUNTY OF WESTCHESTER WITH **LAW ENFORCEMENT VEHICLES** FOR FORD MODEL YEAR 2023 WITH THE FOLLOWING VENDOR:

VENDOR:

VENDOR #734994
NIELSEN FORD OF MORRISTOWN
170 RIDGEDALE AVENUE
MORRISTOWN, NJ 07962

CONTRACT REP

MR. BROOKS BUXTON
EMAIL: BBUXTON@NIELSENFLEET.COM
TERMS: NET 30

TELEPHONE NO.: (973) 644-3200

F.O.B.: DESTINATION

VEHICLE 1:

2023 FORD HYBRID POLICE INTERCEPTOR (BASE VEHICLE) AS PER THE ATTACHED SPECIFICATIONS AND REQUIREMENTS.

- UNDER FULL WARRANTY FOR 3 YEARS, 36,000 MILES
- CERTIFIED DELIVERY TBD

DELIVERED BASE PRICE \$43,355.00

VEHICLE 2:

2023 FORD MUSTANG MACH-E SEDAN (BASE VEHICLE) AS PER THE ATTACHED SPECIFICATIONS AND REQUIREMENTS.

- UNDER FULL WARRANTY FOR 3 YEARS, 36,000 MILES
- CERTIFIED DELIVERY TBD

DELIVERED BASE PRICE \$48,030.00

Work Session Item #2



**TOWN OF CARMEL
POLICE DEPARTMENT**

60 MCALPIN AVENUE • MAHOPAC, NEW YORK 10541
MAIN (845) 628-1300 • FAX (845) 628-2597
POLICE@CI.CARMEL.NY.US



MEMORANDUM

TO: Carmel Town Board
FROM: Chief Anthony Hoffmann
SUBJECT: Purchase of 3 Laptop Computers
DATE: April 10, 2024

Please be advised, over late 2023 and early 2024, the Police Department took delivery of three Dodge Durango Pursuit SUV vehicles for our patrol fleet. These three vehicles require laptop computers as the standard equipment for CPD patrol vehicles.

As in the past, we seek to acquire these three computers and components as a “sole source” purchase from Island Tech Services of Ronkonkoma, NY. We have been utilizing this configuration of a laptop system from Island Tech for a number of years and it meets our specifications and provides needed durability and technological capability for our needs.

I have attached the quote from Island Tech Services along with a completed ToC Procurement Policy Sole Source form. For the amount of the purchase, \$14,917.80 I would like to request to allocate funding from an incoming grant reimbursement (SAM Grant 19412 for LPR's). The laptop computers from the previous License Plate Reader grant project were purchased in 2022 and 2023, and funding for those computers was provided by their respective annual equipment budgets.

Therefore I respectfully request a Town Board Resolution in an amount not to exceed \$15,000 to Island Tech Services of Ronkonkoma, NY for the purchase of three laptop computers and related components for use with the police department vehicle fleet. The 2024 Police Department equipment budget will be utilized for the purchase in anticipation of receiving grant reimbursement from previous laptop purchases from 2022 and 2023.

Submitted for your review and approval.

Chief Anthony Hoffmann

EXHIBIT "A"

Sole Source Justification Form
Town of Carmel Procurement Policy

Procurement Policy, Section V: Sole Source Procurement

A sole source procurement is justified when there is only one good or service that can reasonably meet the need *and* there is only one vendor who can provide the good or service.

Department: Police Department

Vendor name: Island Tech Services, Ronkonkoma, NY

Goods or Services: 3 Laptop Computers and related components

State the basis for identifying this vendor as a sole source, check any that apply:

- The vendor is the manufacturer of the product and has no distributors.
- The vendor is the only reseller of the manufacturer's product in this geographic region.
- Item to be purchased is a supply for equipment which is under warranty, and use of any product other than specified will void the warranty.
- Item is proprietary and is additional product or software which must work with an existing system.
- This purchase will exceed **\$10,000** and will require a Town Board Authorizing Resolution.
- Other (provide explanation):

The configuration of the laptops and components are a proprietary assembly and match previous CPD purchases and meet specifications for the computers required for CPD police patrol vehicles.

Purchasing Agent's signature for approval: 

Department Head's signature for approval: 

HW_CF55_Q3

Quote #ITS058850NY
v3



Prepared by:

Ronkonkoma Office

Robert Gronenthal
980 S 2nd Street
Ronkonkoma, NY 11779

P: 631.935.9513

E:
Robert@islandtechservices.com

Bill to:

Carmel Police Department

Lisa Chicorikas
60 McAlpin Avenue
Mahopac, NY 10541

P: (845) 628-1300

E: lcc@ci.carmel.ny.us

Ship to:

Carmel Police Department

Neil Brown
60 McAlpin Avenue
Mahopac, NY 10541

P: (845) 661-2013

E: nb@ci.carmel.ny.us

Date Issued:

04.08.2024

Expires:

05.31.2024

Contract #:

Products		Price	Qty	Ext. Price
FZ-55FZ-JCAM	TOUGHBOOK - FZ-55 PANASONIC:Public Sector Specific, Win11 Pro, Intel Core i5-1145G7 vPro (up to 4.4GHz), AMT, 14.0 FHD 1000 nit Gloved Multi Touch, 16GB, 512GB OPAL SSD, Intel Wi-Fi 6, Bluetooth, 4G LTE Band 14 (EM7511), Dual Pass (Ch1:WWAN-GPS/Ch2:WWAN), Infrared Webcam, USB-C, Standard Battery, TPM 2.0, Emissive Backlit Keyboard, Flat, CF-SVCLTNF3YR - 3 Year Protection Plus Warranty	\$3,185.00	3	\$9,555.00
PJ823	BROTHER - PocketJet PJ823 Direct Thermal Printer	\$450.00	3	\$1,350.00
LB3692	BROTHER - CAR ADAPTER HARD WIRED, 14FT, PJ3/3PLUS/6/6PLUS	\$35.00	3	\$105.00
LBX110001	BROTHER - USB CABLE TYPE A TO C, 10 FT	\$25.00	3	\$75.00
1104073	Sierra Wireless - MP70, 4G LTE-A Pro Router, North America, Wi-Fi, includes 1-year AirLink Complete	\$950.00	3	\$2,850.00
AP-MF4G-C2W3G-Q-B1	Double Cell/LTE, Triple Wifi & GPS Glonass Antenna Housing: Fleet Mount: Threaded Bolt Coax: 1 ft LMR 100 Connectors: SMA on Cell/LTE, Female SMA on Wifi, FME Female on GPS Color: Black	\$155.93	3	\$467.79
CH-C2W3G-1-2-1-14	Cable Harness with 2 Cell, 3 Wi-Fi, 1 GNSS. SMA on Cell & GNSS, RP SMA on Wi-Fi. 14 feet length	\$171.67	3	\$515.01
			Subtotal:	\$14,917.80

ITS Shipping		Price	Qty	Ext. Price
Shipping	Shipping	\$0.00	1	\$0.00
			Subtotal:	\$0.00

Quote Summary	Amount
Products	\$14,917.80
Total:	\$14,917.80

Taxes, shipping, handling and other fees may apply. We reserve the right to cancel orders arising from pricing or other errors.

WE SHALL NOT BE LIABLE FOR ANY LOSS OF PROFITS, BUSINESS, GOODWILL, DATA, INTERRUPTION OF BUSINESS, NOR FOR INCIDENTAL OR CONSEQUENTIAL MERCHANTABILITY OR FITNESS OF PURPOSE, DAMAGES RELATED TO THIS AGREEMENT. MINIMUM 15% RESTOCKING FEE WITH ORIGINAL PACKAGING. PANASONIC & GETAC PRODUCTS ARE BUILT TO ORDER AND NOT RETURNABLE.

A 3% PROCESSING FEE WILL BE ADDED TO ALL INVOICES PAID BY CREDIT CARD.

Acceptance

Ronkonkoma Office

Carmel Police Department

Robert Gronenthal

Robert Gronenthal

Signature / Name

04/08/2024

Date

Signature / Name

Initials

Date

Work Session Item #3

March 23, 2023

FROM: PRINCE LANE RESIDENTS
MAHOPAC, NY 10541

TO: TOWN OF CARMEL SUPERVISOR
TOWN OF CARMEL ENGINEER
TOWN OF CARMEL BOARD

REF: PRINCE LANE ROAD IMPROVEMENT

Dear Town Of Carmel,

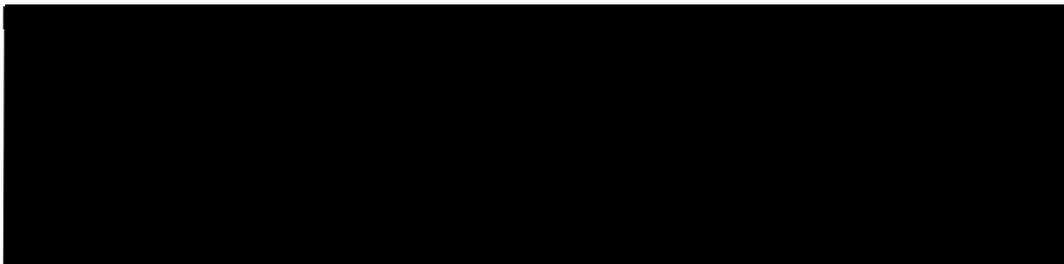
Us, the residents of PRINCE LANE, have gotten together and would like to pursue the road improvement of PRINCE LANE. From prior discussion with the Town of Carmel Engineer, Richard Franzetti, Richard explained what the process looks like including timeframe, required documentation to be submitted, the approval of all residents to move forward with having the road of PRINCE LANE improved and lastly the approval from the Town of Carmel.

Attached please find the following:

- PETITION FOR THE FORMATION OF THE PRINCE LANE IMPROVEMENT.
- DISTRICT MAP SHOWING THE RESIDENTS HOUSES, AS WELL AS THE ROAD REQUESTING TO BE IMPROVED (PRINCE LANE).

If there are any questions, the primary contact is JONATHAN GONZALEZ, email we are using for is jgonzalez90e@gmail.com or cell phone # 914-714-3379.

Sincerely,





Prince Rd

Prince Rd

Prince Rd

Prince Ln

Prince Ln

Google

Kennicut Hill Rd

Kennicut Hill Rd

Country Ln

Kennicut Hill Rd

Glenridge Rd

Kings Ridge Rd



Search	Town of Carmel, NY	Index
Standard View	CHAPTER 128. STREETS AND SIDEWALKS	New Laws
§ 128-47. Amendments.	ARTICLE III. Construction Specifications	

This electronic version is provided for informational purposes only. For the official version please contact the municipality.

§ 128-47.1. Street construction specifications for roads to be dedicated to the Town through a road improvement district.

[Added 10-6-1999 by L.L. No. 4-1999]

Roads which are to be dedicated to the Town of Carmel through a road improvement district shall be improved to the following standards as part of the dedication process:

A. Minimum width of traveled way shall be 18 feet. Culs-de-sac will be 90 feet in diameter unless documentation is received from the applicable school district indicating that they will not be providing bus service on the road offered for dedication. In that case, the cul-de-sac may be reduced in size or eliminated as determined by the Town Engineer and the Highway Superintendent.

B. Width of the right-of-way shall be 50 feet. Widths less than 50 feet will be considered on a case-by-case basis and upon approval of the State Commissioner of Transportation except that in no case shall the width of right-of-way be less than 25 feet.

C. The road surface and base shall meet the following standards:

- (1) Top course: two inches.
- (2) Binder course: three inches.
- (3) Item #4: six inches.

D. The exact depth can be adjusted based upon the existing surface, provided the total depth of pavement is five inches and base is six inches, minimum.

E. Existing drainage conditions will be evaluated on a case-by-case basis by the Town Engineer and Highway Superintendent to determine the extent of improvements necessary.

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Font size: [Smaller](#) [Bigger](#)



TOWN OF CARMEL

Carmel, NY

Engineering Department

August 14, 2023

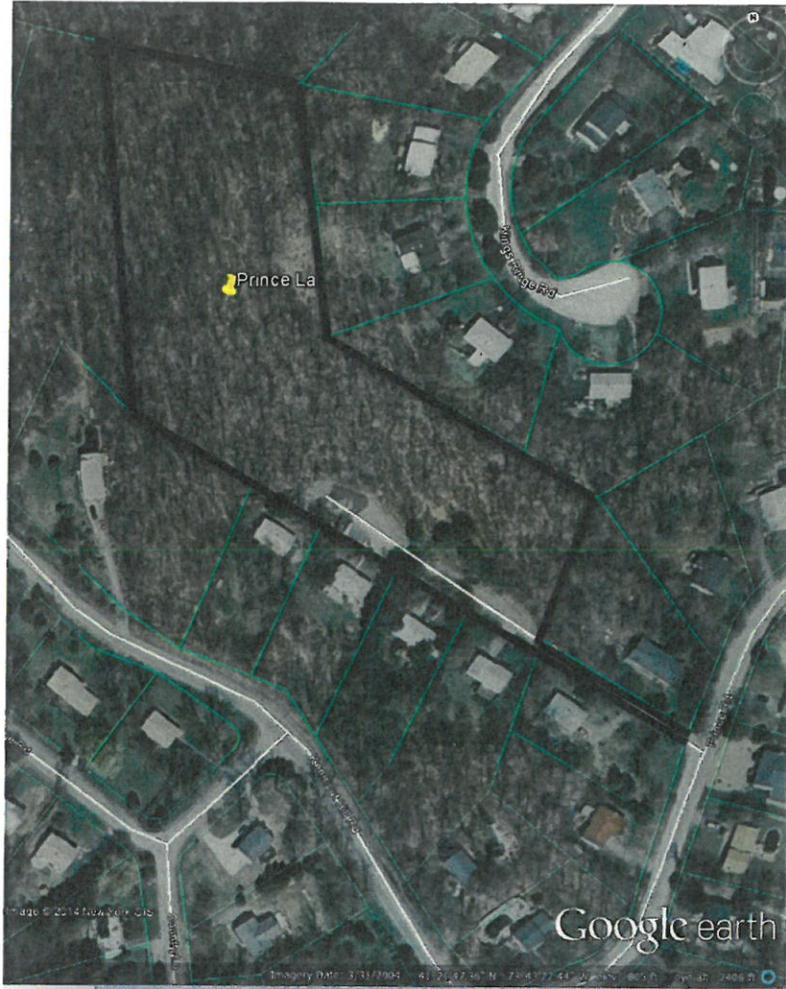
Prince Lane

ITEM	QUANTITY	UNIT	UNIT PRICE	TOTAL AMOUNT
<u>MOBILIZATION/DEMObILIZATION</u>	1	LS	\$ 2,500.00	\$ 2,500.00
<u>EROSION CONTROLS</u>				
SILT FENCE	600	LF	\$3.00	\$1,800.00
ORANGE CONST. FENCE	600	LF	\$5.00	\$3,000.00
STABILIZED CONST. ENT		EA		\$0.00
<u>EARTHWORK</u>				
GRUBBING/CUT/FILL (cul-de-sac)	1	LS	\$5,000.00	\$5,000.00
<u>DRAINAGE</u>				
15" HDPE	1200	LF	\$55.00	\$66,000.00
CATCH BASIN	12	EA	\$1,250.00	\$15,000.00
<u>PAVEMENT</u>				
40' Cul-de sac	300	CY	\$120.00	\$36,000.00
8" ITEM #4 BASE	400	CY	\$35.00	\$14,000.00
3" ASPHALT BINDER COURSE	150	TON	\$150.00	\$22,500.00
2" ASPHALT TOP COURSE	100	TON	\$165.00	\$16,500.00
<u>PAVEMENT MARKINGS</u>				
4" STRIPES		LF	\$1.00	\$0.00
<u>SIGNAGE</u>				
Traffic Sign	1	EA	\$350.00	\$350.00
<u>LANDSCAPING</u>				
Grass/Seeding	1	LS	\$3,000.00	\$3,000.00
<u>MISCELLANEOUS</u>				
Tree/Stump removals	1	LS	\$10,000.00	\$10,000.00
Utility Pole Relocation	1	LS	\$20,000.00	\$20,000.00
Sub-Total				\$213,150.00
Contingencies (use 20%)				\$42,630.00
Total Estimated Construction Cost				\$255,780.00
ESTIMATED CONSTRUCTION COST, USE				\$260,000.00

RECREATION/COMMUNITY/PARK

Prince Lane

2004 Image



Tax Map	Area (in acres)	Frontage	Water	Sewer	Current 2013 AV	Current 2012 Equalized MV
76.14-1-20	4.77	20.40'	CWD #8	N/A	79,600	127,157

Comments:

Meets area requirements; doesn't meet frontage.

Designated "Recreation" lot per attached deed; liber #743-551 and attached filed map #973A, Kings Ridge.

STATE OF NEW YORK, COUNTY OF

On the day of 19 , before me personally came

to me known to be the individual described in and who executed the foregoing instrument, and acknowledged that executed the same.

STATE OF NEW YORK, COUNTY OF PUTNAM

On the 27th day of May 1977, before me personally came Joseph Percacciolo, Jr.

to me known, who, being by me duly sworn, did depose and say that he resides at No. Cold Spring, New York that he is the Chairman of the Putnam County Board of Supervisors

the corporation described in and which executed the foregoing instrument; that he knows the seal of said corporation; that the seal affixed to said instrument is such corporate seal; that it was so affixed by order of the board of directors of said corporation, and that he signed his name thereto by like order.

STATE OF NEW YORK, COUNTY OF

On the day of 19 , before me personally came

to me known to be the individual described in and who executed the foregoing instrument, and acknowledged that executed the same.

STATE OF NEW YORK, COUNTY OF

On the day of 19 , before me personally came

the subscribing witness to the foregoing instrument, with whom I am personally acquainted, who, being by me duly sworn, did depose and say that he resides at No.

that he knows to be the individual described in and who executed the foregoing instrument; that he, said subscribing witness, was present and saw execute the same; and that he, said witness, at the same time subscribed his name as witness thereto.

Joseph Percacciolo, Jr.
Notary Public

Quitclaim Deed

File No. _____

COUNTY OF PUTNAM

TO _____

TOWN OF CARMEL

ENDORSE HEREIN
Liber 743 of 552
County of Putnam, State of New York
Recorded June 20, 1977

SECTION
RECORDS
COUNTY OF PUTNAM
RECEIVED
JUN - 2 1977
TRANSFER TAX
PUTNAM
COUNTY

RETURN BY MAIL TO

ARTHUR J. LYONS
PUTNAM COUNTY ATTORNEY
COUNTY OFFICE BUILDING
CARMEL, N. Y. 10512

Zip No.

STANDARD FORM OF NEW YORK BOARD OF TITLE UNDERWRITERS
Insured by
SECURITY TITLE AND GUARANTEE COMPANY
CHARTERED 1928 IN NEW YORK

RESERVE THIS SPACE FOR USE OF RECORDING OFFICE
Recorded in the Clerk's Office of the County of Putnam on the 27th day of June 1977 at 4:00 PM in Book No. 743 of Deeds on page 557 and compared
Joseph Percacciolo, Jr.
Clerk
PUTNAM COUNTY
CLERK'S OFFICE
27 JUN - 2 PM 4 16

Prince Lane Dedication	
Prince Road	\$ 260,000.00
Construction Sub-Total	\$ 260,000.00
OTHER COSTS	
Contignecy (20%)	52,000.00
Survey/Metes & Bounds (20%)	52,000.00
Design/Bidding/Constr Eng (use 25%)	65,000.00
Legal (15%)	39,000.00
Total Estimated Project Cost	\$ 403,000.00
Est Project Bonding, USE	\$ 410,000.00

Work Session Item #4

CRAIG PAEPRER
Chairman

ANTHONY GIANNICO
Vice Chairman

BOARD MEMBERS
RAYMOND COTE
ROBERT FRENKEL
VICTORIA CAUSA
JOHN NUCULOVIC
NICHOLAS BALZANO

**TOWN OF CARMEL
PLANNING BOARD**



60 McAlpin Avenue
Mahopac, New York 10541
Tel. (845) 628-1500 – Ext.190
www.ci.carmel.ny.us

MICHAEL CARNAZZA
*Director of Code
Enforcement*

RICHARD FRANZETTI, P.E.
Town Engineer

PATRICK CLEARY,
AICP, CEP, PP, LEED AP
Town Planner

MEMORANDUM

To: Town Board

From: Rose Trombetta 

Date: April 2, 2024

Subject: **Bond Return** – Jordano/Gervasi Subdivision – TM – 63.-1-16 -
Bond Register #692

On March 14, 2024 the Planning Board passed a motion recommending the bond return of \$22,000.00 for the above captioned property.

Attached is a fully executed bond application form, Town Engineer, Richard Franzetti's memo dated February 23, 2024 and Director of Code Enforcement, Michael Carnazza's memo dated March 12, 2024.



Planning Board
Town of Carmel - Town Hall
Mahopac, New York 10541

Subdivision - Site Plan Bond Application

Bond Amount \$22,000.00
Inspection Fee N/A

Bond Register No 692
Tax Map # 63.-1-16
Filing Date March 19, 2024

The undersigned hereby files a bond pursuant to the regulations of the Town of Carmel in the amount of \$ N/A. Said bond was fixed by Resolution of the Planning Board on date N/A for the construction and completion of improvements described on a map on file with the Planning Board.

Applicant's Name:
Applicant's Address:
Applicant's Telephone:

Map Entitled: Jordano/Gervasi Subdivision Property Address: 182 Bullet Hole Rd, Mahopac, NY Last Revised

Applicant's Signature Michelle Gervasi

Town Engineer's Signature

Bonding Company Letter of Assignment - Tompkins Mahopac Bank Bond # Acct # - 022142240 Bond Expires No expiration

The above application is in order and is approved this day of 20.

By Chairman, Planning Board

By Chairman, Environmental Conservation Board

Application for Bond Return XXXX

Bond Reduction

The undersigned hereby applies for bond return/reduction heretofore filed in accordance with the Town of Carmel regulations and hereby affirms that he has completed the required improvements in accordance with the specifications applicable hereto for bond return/reduction.

Date 3/20/2024 Applicant's Signature Michelle Gervasi

I inspected the improvements on the above captioned site during construction and after completion and hereby authorize the bond filed by to be reduced to.

Date Town Engineer's Signature

OR

I have inspected the above mentioned improvements and find same to meet the applicable specifications and hereby recommend that the applicant be completely released from the obligation of said bond.

Date 3/26/24 Town Engineer's Signature Raymond Smith

Date 3.26.24 Planning Board Chairman Craig Peepre

Date Environmental Conservation Board Chairman

Approved by the Town Board at a meeting on

Richard J. Franzetti, P.E.
Town Engineer



(845) 628-1500
(845) 628-2087
Fax (845) 628-7085

Office of the Town Engineer
60 McAlpin Avenue
Mahopac, New York 10541

MEMORANDUM

To: Carmel Planning Board
From: Richard J. Franzetti, P.E., Town Engineer 
Date: February 23, 2024
Re: Jordano/Gervasi Subdivision Bond Return -TM # 63.1-16

The Engineering Department (Department) received the attached bond return request regarding the referenced project.

This Department performed a field inspection of the referenced property on February 22, 2024 to evaluate the current status of the site construction, for the purpose of determining whether a bond return is warranted. The results of our investigation are presented below.

The original bond amount posted was \$48,300.00. Based upon our inspection of July 29, 2015, all of the site improvements required pursuant to the Board's Site Plan approval were completed with the exception of the common driveway.

It was recommended in July of 2015 that the bond be reduced to \$22,000.00 and that upon completion of the common driveway the remainder of the bond can be returned. The common driveway is stabilized with the need for some minor grading.

This Department recommends that the remainder of the bond be returned at this time.

We trust that this is adequate for your needs. If you have any questions, please don't hesitate to contact me.

Michael G. Carnazza
Director of Code Enforcement

(845) 628-1500 ext. 170
Fax(845) 628-7085



Office of the Building Inspector
60 McAlpin Avenue
Mahopac, New York 10541

MEMORANDUM

To: Chairman Craig Paepre and Members of the Town of Carmel
Planning Board

From: Michael Carnazza, Building Inspector

Date: March 12, 2024

Re: Bond Reduction for Jordano/Gervasi
Tm# 63.-1-16

-
- The Building Dept. has no objection to the return of the bond. At this time, there are no zoning violations.

Work Session Item #5

Richard J. Franzetti, P.E.
Town Engineer



(845) 628-1500
(845) 628-2087
Fax (845) 628-7085

Office of the Town Engineer
60 McAlpin Avenue
Mahopac, New York 10541

MEMORANDUM

To: Carmel Town Board

From: Richard J. Franzetti P.E. Town Engineer 

Date: April 4, 2024

Re: CSD#8 Comminutor

Inframark, the operators for Carmel Sewer District #8 (CSD 8), has advised the Engineering Department (Department) that the comminutor (sewage grinder) used at CSD #8 is not functioning.

Inframark has advised this Department that the GP Jager is the sole source supplier for this unit. This Department therefore considers this particular manufacturer to be a sole source at a cost of \$32,867.83. The replacement of this unit was included in the 2024 budget.

It should be noted that the prior unit was installed in June 2014 and has delivered almost 10 years of continuous service and that the repair of the unit exceeds 50% of the complete replacement cost.

This is a potential compliance issue as the comminutor is not currently working and a blockage could occur, causing a raw wastewater overflow. The Town of Carmel would be in violation of our State Pollution Discharge Elimination System (SPDES) Permit. This Department requests that the Town Board authorize the purchase of the comminutor and installation as outlined in the attached quote, as an emergency installation.

This Department respectfully requests that this request be placed on the next Town Board work session.

Inframark, LLC
2 Renwick Street
Newburgh, NY 12550
United States

T: +1 845 228 0460
www.Inframark.com

TOWN OF CARMEL

ENGINEERING

REQUEST FOR TOWN BOARD AUTHORIZING RESOLUTION

District: CSD 8

Date of Request: 4-2-24

Asset ID #: (to be created)

Quote Expires: 4-12-24

Item requested: Replacement Muffin Monster (we will reuse our current flange rail hook).

Purpose of item: This comminutor macerates the rags and other items that come into the wet well from the hospital and the other homes and businesses in Sewer District 8, before sending them on to CSD2 for processing. Currently out of service, not functional, and should be replaced as soon as possible.

Estimated age of equipment to be replaced / repaired: approx. 10 years

Estimated life expectancy of new equipment / repair: 10 years

Labor cost for installation and/or repair: n/a

Vendor #1:	GP Jager, Inc.	Cost: \$32,867.83
Vendor #2:	Sole Source	Cost:
Vendor #3:		Cost:

GP JAGER, INC.

PO BOX 50
BOONTON, NJ 07005
USA

Voice: 973-750-1180
Fax: 973-750-1181

GP Jager Inc.

QUOTATION

Quote Number: 12142-031424

Quote Date: Mar 13, 2024

Page: 1

Lead time: 8-10 WKS ARO

Bill To:
TOWN OF CARMEL 60 MCALPIN AVE MAHOPAC, NY 10541 USA

Ship To:
CARMEL SEWER DISTRICT #2 11 OLD ROUTE 6 CARMEL, NY 10512 USA

Customer ID	Good Thru	Payment Terms	Manufacturer
12142	4/12/24	Net 30 Days	JWC

A 3% FEE WILL APPLY FOR CREDIT CARD TRANSACTIONS.

Qty	Item	Description	Unit Price	Amount	Project #
1.00	30004T-1208	MUFFIN MONSTER RENEW 7T CAM CUTTERS 1:1 STACK HARDENED ALLOY STL BUNA N ELASTOMERS CORK & RUBBER GASKETS MOTOR TYPE: ELECTRIC NEW 5HP TENV XP IMM MOTOR NEW 29:1 REDUCER NEW SPOOL NEW 8" PIPE DIA. UNIBODY HOUSING PAINT EPOXY GREEN ***** GRINDER SN: TBD SN 110689-1-1 CARMEL SD #2 QUOTED BY JANELLE SANZ/RICH FIEDLER FREIGHT INCLUDED	32,867.83	32,867.83	



WE ACCEPT ACH PAYMENTS &
ALL MAJOR CREDIT CARDS.

Subtotal	32,867.83
Freight	
TOTAL	32,867.83

From: [Esteves, Donna](#)
To: [Franzetti, Richard](#)
Subject: RE: 4-2-24 -- CSD 8 - Recommendation for Board Authorizing Resolution - Drewville P.S. Muffin Monster
Date: Wednesday, April 3, 2024 11:17:45 AM
Attachments: [image001.png](#)

Rich,

Please submit this request to the Board for approval. The muffin monster was included in the 2024 operating budget.

Thanks,

Donna Esteves
Town of Carmel ~ Engineering Department
60 Mc Alpin Ave
Mahopac, NY 10541
845-628-1500 ext. 184

From: Harris, Carrie <carrie.harris@inframark.com>
Sent: Tuesday, April 2, 2024 11:03 AM
To: Franzetti, Richard <rjf@ci.carmel.ny.us>; Esteves, Donna <de@ci.carmel.ny.us>
Cc: Batz, Michael <michael.batz@inframark.com>; Boyd, Diane <diane.boyd@inframark.com>; Geertsema, Jack <Jack.Geertsema@inframark.com>; Dries, Gabriel <gabriel.dries@inframark.com>; Acosta, Albino <Albino.Acosta@inframark.com>
Subject: 4-2-24 -- CSD 8 - Recommendation for Board Authorizing Resolution - Drewville P.S. Muffin Monster

CAUTION: This email originated from outside of the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.

Good morning, Richard and Donna:

Please find attached a Recommendation for Town Board Authorizing Resolution for a replacement Muffin Monster for the Drewville pump station at CSD 8. This is a sole source item. It was discussed for the 2024 Budget. The current muffin monster is not functional and out of service. The rep from GP Jager Rich Fiedler came out recently for a site visit to confirm the correct information and submitted the attached quote. Please let us know if you need any additional information. Thank you for your consideration.

Best Regards,
Carrie

Carrie Harris | Administrative Assistant



Carmel, NY 10512

(O) 845-565-6182 | **(M)** 845-670-2909 | www.inframark.com

TOWN OF CARMEL HIGHWAY DEPARTMENT

Carmel Highway Department
55 McAlpin Avenue
Mahopac, NY 10541

MICHAEL STERN
Superintendent of Highways

845.628.7474
FAX 845.628.1471

MStern@ci.carmel.ny.us

FROM THE DESK OF: *Michael Stern*

TO: SUPERVISOR MICHAEL CAZZARI
TOWN BOARD

DATE: MARCH 26, 2024

RE: REQUEST TO ATTEND 2024 HIGHWAY SCHOOL



I am requesting the authorization to attend Cornell University's Local Roads Program 2024 Highway School in Ithaca, June 2 – 5.

The estimated cost:

- \$417.00 Hotel Ithaca 3-night stay @ \$139/night
- \$125 Registration fee
- \$200 estimated gas & meals

These costs are included in my 2024 Budget.

2024 Highway School Registration & Conference Information

June 3 - 5, 2024
Ithaca College

Sponsored by The Association of Towns of the State of New York
&
The NYS LTAP Center - Cornell Local Roads Program

Registration

Early registration fee on or before May 17: \$125.00. After May 17 attendees must register on-site at a fee rate of \$165.00.

Please Note: Cancellations received 10 days prior to event will be refunded minus a \$10.00 processing fee.
No refunds will be given after the 10 day cancellation deadline.

Registration forms and checks made payable to the Association of Towns can be mailed to:
Association of Towns, 150 State Street, Albany, New York 12207

Attendees can also register online and pay at www.nytowns.org. Online registrants will receive an email confirmation following payment acceptance. Only Visa and Mastercard are accepted.

On-Site Registration and early check-in is available between 3 and 5 p.m. on Sunday June 2 in the Glazer Arena of the Ithaca College Athletics and Events Center on the Ithaca College Campus. Conference check-in will resume Monday June 3 at 8 a.m.

2024 Highway School Topics

Legal Panel
Budget, Inflation, & Purchase Lead Time
Highway Materials
CDL Training
Electric Vehicles
Signs and Markings
A Year in the Life of a Highway Superintendent
Reasonable Suspicion

Conference Information

- **Meals:** Lunch will be provided at the conference on Monday and Tuesday.
- **Parking:** Parking is available on the Ithaca College Campus. However, if you require handicapped parking, please bring your own handicapped parking permit. There are a limited number of handicapped spaces available.
- **Expenses:** Actual and necessary expenses incurred while attending Highway School, including the registration fee, are proper municipal charges under Town Law, §116(12) and General Municipal Law, §77(b).
- **Credits For Attendance:** Attendees will automatically receive three credits in the highway category of the Association of Town's Certified Town Official Program. Attendees enrolled in the NYS LTAP Center - Cornell Local Roads Road Master Program will also receive credit towards Road Master levels III and IV when they earn their 5 or 10 year attendance award.

Contact Patty Kebea, Executive Meeting Coordinator, at the Association of Towns with questions at (518) 465-7933.

Stay up to date with current information about the Highway School on the web at:

Association of Towns - www.nytowns.org

NYS LTAP Center - Cornell Local Roads Program - www.nysltap.org

2024 Highway School
Cornell University | Ithaca, NY
June 2, 2024 – June 5, 2024

Dear Highway Superintendent/Vendor,

The Orange County Highway Association has reserved a block of 75 rooms at the **Canopy by Hilton Ithaca Downtown**, located at 324 East State St. Ithaca, NY. Rooms will be available for reservations beginning immediately. Please see below for the booking procedure.

- The room reservations will be from **Sunday, June 2, through Wednesday morning June 5, 2024**. All reservations will include Sunday night's lodging.
- Hotel room confirmations from the Canopy will be sent to your email approximately 3 weeks before arrival, as long as you complete the hotel registration documents and return to Orange County Highway Association.
- The group block cut-off date is May 2nd, any unused rooms will be released back into the hotel's general inventory and subject to the hotel's standard nightly rate. The government per diem rate will not be available after this date.
- **Individual cancellations after May 2th will be subject to a one-night room and tax cancellation fee.** The amount will be charged to the credit card on file. You must contact the hotel Sales Department at 607-277-0230 (press 2) for any cancellations after the cut-off date of May 2nd. This is your responsibility.
- The Canopy by Hilton is a 100% smoke-free property. A damage fee of \$250 will be automatically processed to the credit card on file for anyone smoking in the guest rooms.

The hotel requires your credit card authorization form and tax-exempt certificate, if applicable, to be submitted at the same time as your registration form. Please scan, fax, or mail the COMPLETED registration packet (registration form, credit card authorization, and tax-exempt form) to:

Town of Cornwall Highway Dept
Attn: Tom Gschwind
183 Main St
Cornwall NY 12518
P: 845-534-2171
F: 845-534-2901
Email: tgschwind@cornwallny.gov

Incomplete reservations will not be processed. Please take the time to submit the completed packet.

 **Room Rate: \$139 plus 18% sales tax (if applicable)**

Confirmed rooms will be held regardless of arrival time, as long as a valid credit card is provided. The hotel is not obligated to hold the room without credit card information. **The credit card will be pre-authorized for the entire reservation 24 hours prior to arrival.** Charges will be finalized at the time of check-out.

Thank you!

Work Session Item #7

From: [Stacey](#)
To: [Kernan, Kevin](#)
Subject: [REDACTED]
[REDACTED]
[REDACTED] [.p2.pdf](#)
[Spring 2024 pg1.pdf](#)

CAUTION: This email originated from outside of the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.

Hi Kevin

I apologize for not being sent in last week. I am attaching the newsletter to be mailed out with the beach passes for the 2024 season. Please let me know if there is anything else you need from us.

Lifeguard payrates \$14-\$20
Gate Guards are \$13-\$20

Thank you

Stacey and Terry Kelly



Lake Casse Park District

Spring 2024 Newsletter



Advisory Board Members

Scott Sterbens ♦ Stacey Kelly ♦ Teresa DePace ♦ Erin Haddeland ♦ Joe Zakon ♦ Nicole Korovich
Property Manager: Terry Kelly

Welcome back Lake Casse residents! And WELCOME to all our new neighbors! We are looking forward to a fun filled spring and summer down at the lake again. We will have our usual events and are planning some new events and activities for all ages. We will be kicking off the season with our **4th of July Summer Kick Off BBQ!!** If you would like to help in the planning of the kick off please email us !! We currently have some open sub-committee spots looking needing volunteers. If you have creative, fun ideas for an event then the Activities and Events Committee would be a great way to get involved. Or, if you are handy, crafty with ideas to help with beautification around the beach/clubhouse, then the Grounds Committee would love to have you. Please check our Facebook page for our next **Community Meeting** and upcoming events! We kindly remind you that all dogs should be leashed and picked up after and discarded in a trash can. Be a respectful neighbor, we all share the Lake Casse Park District and we all need to take care of it. We look forward to seeing you soon down at the lake!

Thank you,
Lake Casse Advisory Board

Please follow us on our facebook page, at <https://www.facebook.com/LakeCasseCommunity/> for the most recent updates at the Lake Casse Park District. Join our email list to receive community updates by emailing lakecasse@gmail.com with your full name, address and a contact phone so you may be added.



LAKE WATER HEALTH

In an effort to protect the health of our lake, we remain diligent working with the PCDOH reporting any suspicious odors or water seepage from the roads or properties leading into the lake. Dumping of chemicals or debris in storm drains on the roads is forbidden. Please monitor fertilizer regulations and use **Phosphate FREE fertilizer** on your lawns even if you do not live on the lakefront. Everything runs down hill and into storm drains. If you see or smell something please report it immediately to the **PCDOH at 845-808-1390**. We need everyone to take part in staying vigilant on the health of our lake.

SPRING SEPTIC CLEANING

Please remember to pump your septic systems bi-annually. Evans is a family owned local business for over 35 years. Evans Septic Tank Service, Inc. provides professional residential and commercial septic tank cleaning services as well as installation and repair of septic systems, septic tanks, new field installations, cesspools, and dry wells at affordable prices. **Evans is proud to offer Lake Casse residents a discount of \$10.00 off** of routine septic pump service. Please call or email them to schedule an appointment! **845-628-0166 or info@evansseptic-tank-service.net**

Park District Updates

Getting ready for the summer!

A few announcements from the Advisory Board as we prepare for the summer season:

Park Passes:

We will have the same system in place for park passes as in previous summers. Passes are included with this mailing and are distributed based on the property taxes for the park district from Town Hall. Remember, passes are non-transferable and admit 4 people with each pass.

Residents are responsible for their guests.

Again this year, your pass must be presented to the gate guard to access the beach, a photo ID may be required.

If you have any questions, please contact Lakecasse@gmail.com.

Lifeguards:

Lifeguards will begin on the weekends starting on Memorial Day weekend. Following the Mahopac School calendar, the lifeguards will work daily on the first day of summer vacation.

The Grounds:

Every summer a significant amount of work is complete to get the park looking its best. The tall grasses are cut back and flowers are planted. If you would like to help with planting please email the advisory board at lakecasse@gmail.com.

Parking:

Parking at the lake in the summer can be limited especially for events and during rentals. Please be aware of this and try to carpool to the lake when possible. We appreciate your thoughtfulness in this regard.

VOLUNTEERS WANTED

We would appreciate volunteers that would be interested in joining the activities and building & grounds committee. Spring and summer activities are better with more people planning and running the events!

If you would like to join, please email us at Lakecasse@gmail.com.

STAY CONNECTED

RENTING THE CLUBHOUSE

The clubhouse is available to Park District Residents for rent. It does book quickly so call ahead. Please leave a message for the Clubhouse Manager at (845)628-6200.

EMAIL AND FACEBOOK

“LIKE” us on Facebook on the “Lake Casse Park District” page.

Email lakecasse@gmail.com to join our email list. By joining the email list, expect to receive community updates, volunteer information, and photo recaps of our events.



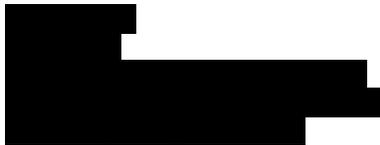
THANKS FOR READING THE
SPRING NEWSLETTER!



We look forward to seeing you at our community events!!

Work Session Item #8

From:



Attachments:

[2024 newsletter.pdf](#)

CAUTION: This email originated from outside of the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.

Good Morning Kevin,
Attached is Lake Secor's 2024 newsletter.

Our lifeguard rates are:
Head Lifeguard = \$21.00hr
Life Guards = \$18.50hr
New Life Guards = \$16.00hr

If you need any further information or have any questions please let me know.
Thank you,
Caitlin

LAKE SECOR

Park District



Community Newsletter

Summer 2024

Welcome to Summer

Welcome to another summer at Lake Secor Park District! As usual we are hoping to hold more beach events this year. We look forward to an exciting and enjoyable summer at the lake.



Pavillion

Our pavilion is for use for all of our residents. We want to have fun but remember there are other residents using the beach and your gathering must not interfere with others while enjoying the lake. To reserve the pavilion please see our lifeguards.

Stay current about happenings, events, and volunteer opportunities by joining the Lake Secor Community Page on Facebook



Important Information

Dates:

Weekends Only: beginning Saturday May 25th Hours are 12-7

Full Time: beginning Friday June 21 Hours are 12-8

PASSES: Your 2024 passes will be mailed prior to our Memorial Day opening. Be on the look out! Please have them available upon request and are non-transferrable.

Thank you from all of us on the Lake Secor Advisory Board. We look forward to another fun summer! Remember, all rules are for everyone's safety.



Happy Summer!